# UNIVERSITY OF WATERLOO ENGINEERING SOCIETY A Meeting #1 – Winter 2014

Date: January 15th, 2014

Location: Carl Pollock Hall 3607

Chair: Eric Evenchik Secretary: Suzy Patchett

## Attendees (Cross out if absent):

#### Executive

President David Birnbaum
VP Internal Annamaria Reda
VP External Leila Meema-Coleman

VP Education Drew Dutton
VP Finance Kevin McNamara

#### **Class Representatives**

| 3A Chem           | 4B Tron   |
|-------------------|---|
| 3A Mech           | 4B Env  |
| <del>3B Geo</del> | 4 <del>b Civ</del>  |
| 3A Civ            | 4B Nano   |
| 3A Elec           | 4B Comp   |
| 3A Mgmt           | 4b Elec   |
| 3A SE             | 4B Elec   |
| 3A Chem           | 4b Mech   |
| <del>3B Env</del> | 4b Mech   |
| 3B Syde           | 4B Geo  |
| 3B Tron           | 4B Syde   |
| 3B Elec           | 4 <del>B SE</del>   |
| 3B Mech           |   |
| 3B Comp           |   |
| 4B Chem           |   |
| 4B Chem           |   |
|                   | 3A Mech  3B Geo  3A Civ  3A Elec  3A Mgmt  3A SE  3A Chem  3B Env  3B Syde  3B Tron  3B Elec  3B Mech  3B Comp  4B Chem |

## **Other Representatives:**

B-Soc Representative

Total Votes Available: 49 Total Votes Present: 45

## Beginning the Agenda items

#### 1.0 Dean Sullivan (5:36pm)

- Biomedical engineering and mechatronics engineering
- Biomedical engineering officially offered for applicants for start in Fall 2014 -45 students- Program organizers will be working closely with hospitals
- Consideration of co-op jobs before starting new jobs
- Second cohort for mechatronics engineering
- Plans for E7- Student spaces, student run electronics parts shop, floors for ECE, Mech, SYDE, garages Still awaiting approval
- Question: Will first year job problem be amplified?
- Answer: There should be no problem for Tron students as enough jobs in those fields; Biomedical is a new field with unknown challenges, but there has been research showing it should be successful.
- Question: Will upper year students be able to switch into biomedical engineering?
- Answer: The person to ask is the systems design director as first year programs are similar.
- Question: Will biomechanical option for tron still be available?
- Answer: Yes.
- Question: Will new program be 4 or 8 stream?
- Answer: 8-stream.
- Question: In the future will there be biomedical options for students to take?
- Answer: So few students actually take options, it will depend on interests vs. costs of the options.

#### 2.0 Welcome/Call to Order (Time: 6:02pm)

Quorum established at 45 / 49 voting members present.

#### 3.0 Approval of Minutes

Changes/edits to the minutes?

Motion: Approval of Summer 2013 Meeting #6 Minutes

Mover: VP ExternalSeconder: VP Internal

Vote Passes: Unanimous

### 4.0 Approval of Engenda

Changes to the Engenda

• Changed position of Dean's visit in engenda.

*Motion:* Approval of Winter 2014 Meeting #1 Engenda

Mover: VP FinSeconder: Tron 15

Vote Passes: unanimous

#### **5.0 Business Arising from the Minutes**

**5.1 Leadership Awards Committee Members – Appendix A** 

*Motion:* Finding 2 members for leadership awards committee (See appendix A)

- Mover: See Appendix A
- Seconder: See Appendix A

#### Discussion:

- Question: Is there only one award this term?
- Answer: Termly 1000 award, first year award once per year in addition.
- Nominations:
- Jen C.
- Ola
- *Motion*: Amend to add Jen Cerullo and Ola Suhan to leadership awards committee
  - Mover: President
  - Seconder: VP fin
  - *VotePasses*: Unanimous
- Discussion continues

Vote Passes: unanimous

#### 5.2 Governance Review Committee Members – Appendix B & C

Motion: See Appendix B

Mover: See Appendix BSeconder: See Appendix B

#### Discussion:

- Question: Main objectives?
- Name: Create board of directors for society, looking into engsoc incorporating
- Q: Asoc need to adopt committee first?
- A: Not technically
- Q: Is this not a general meeting?
- A: No. The difference is right now each class has a vote, general meeting one vote per person
- Q: Why do we want to do this?
- A: Incorporation has been talked about by a lot of directors teams in the past
  with no results. Looking into creating general meetings to be held more
  accountable to members, as well as to track finances of joint A soc and B soc
  organizations (eg CnD). Looking into seeing how this would work for
  EngSoc.
- Nominations:
- Jill: Has seen our documents and has ideas of how they should be changed.
- Puneet: At conference has discussed with other schools.
- Victoria: Experience from conferences discussing organizations of other schools.
- Voting followed.
- Motion: Amend to add Jill Adams and Puneet Nat as two at large members of committee
  - o Mover: VP Education

Seconder: VP InternalVote Passes: unanimous

Discussion

Vote Passes: unanimous approval

#### **5.3** Amortization Motion – Appendix D

Mover: See Appendix D

• Seconder: See Appendix D

#### Discussion:

• Question: Explain what this means financially?

- Answer: If we buy something at 1000 dollars or over its cost will be divided into 3rds over 3 years.
- Question: Does it apply to something like a computer bought as parts worth less?
- Answer: No.
- Question: What is the benefit of this?
- Answer: Current best practice, recommended by auditors.

Vote Passes: unanimous approval

## 5.4 Signing Authority Motion –Appendix E

Motion: See Appendix E

Mover: See Appendix ESeconder: See Appendix E

#### Discussion:

- Typo in motion in appendix not the same as what was passed by B-soc.
- Previously VP finance wrote and signed cheques, this was bad practice as it could cause risk of embezzlement.
- Ouestion:
- Name:
- *Motion*: Amend to what was passed by B-Soc.

• Mover: Pres

• Seconder: VP Internal

• *Vote*: unanimous approval

Vote Passes: unanimous approval

#### **6.0 New Business**

## 6.1 VP Communications and Administration- Appendix F

- Voting will be next meeting. Discussion has been going on since commissioner positions were created. VP Internal should be dealing more with events; a new executive should be dealing with documents specifically.
- Question: What is the point in VP Internal?

- Answer: Realistically, events are most of the VP internal's portfolio already, and hasn't been handling documents recently anyway.
- Question: Would commissioners under VP internal change?
- Answer: It will depend on the specific VP internal.
- People who run for VP I tend to be focused on events rather than documents
- Question: Are we creating a position that doesn't do anything?
- Answer: No, we already have a communications commissioner who does a lot, it is changing this position to a higher level of accountability.
- Question: What is the difference between VP Internal and VP operations?
- The term that VP operations existed was as a trail, they were in charge of services rather than events
- Question: Will there be someone to fill this role?
- Answer: Yes, 3-5 people apply for commissioner of communication each term already
- Question: Has there been a trail of having commissioner of communication do this and test the work load?
- Answer: Yes for the majority of the work involved.
- Question: How will this increase the workload of communications commissioner?
- Answer: Role of communications commissioner is increasing, and warrants a VP position already.
- Question: Will there be a VP CA in the elections upcoming this term?
- Answer: VP CA would be included in the next election
- Question: If it is not structured well enough beforehand, it will cause problems in the election, such as the past VP operations candidate running against VP internal candidate.
- Answer: This is a different case as there are two different roles rather than one or the other
- Comment: Short amount of time for someone to prepare
- Question: What kind of growth is there for VP CA as the work seems very simple and clerical?
- Answer: Any VP role would look like that on the very basic level; however creating an effective strategy would cause the work to be more meaningful and to include growth.
- Question: It sounds like we're creating VP Events and VP internal rather than VP CA and VP Internal. Naming seems wrong
- Answer: VP Internal also manages services which is why they are named that way but the names aren't overly important.
- Question: What happens if B soc shuts this down next term and we have an elected VP that isn't official?
- Answer: B soc exec fully supports it, and even if it does fail, the only change that will be caused will be that they don't actually have a vote in council.

- Question: Still a fair bit of uncertainty as to exact roles. Create a committee or add more documentation and information for what the role will do.
- Answer: The role will encompass what the communications commissioner does, which will be explained more in the next meeting.

#### 6.2 P & P Nominations Round 1

- Paul and Paula Plummber awards given out each year to students who have been on A soc who have been involved in EngSoc, awarded at Grad Ball.
- Nominations:
- Eric Evenchik (Derek Thomson)
- Graeme Scott (Eric Evenchik)
- Derek (Graeme Scott)
- Elizabeth Celentano (Anjali Gopal)
- Kate Heymans (Anjali Gopal)
- Lisa Belbeck (Josh Kalpin)
- Farzi Yusifali (Pete Lestracoo)
- Chris Vandevelde (Stephen Kraemer)

#### 6.3 Budget

- Mover: VP Fin
- Seconder: See Appendix A
- Discussion of Budget by VP Finance

*Motion:* Amend to give \$100 more to all you can eat week

- Mover: 4B Elec
- Seconder 4B Tron
- Vote: 9:20:0 Not Passed

Motion: Amend to change Charites to \$50

- Mover: Chem 2014
- Seconder Tron 2014
- Vote passes: Unanimous approval
- Question: What is the budget for semiformal?
- Answer: Since it is a ticket selling event it will manage its own budget.
- Question: What is speed dating?
- Answer: It will be a social event with snacks and meeting.

Motion: Amend to lower Speed dating budget to \$50

- *Mover*: Nano 2014
- Seconder: Comp 2014
- *Vote*: 30:0:3-passed.
- Question: Will there be tickets sold for athletics?
- Answer: Not known.

Motion: Amend to give athletics \$50 instead of \$395

• *Mover*: Tron 2014

• *Seconder:* SE 2016

• Vote: 4:15:7-not passed

- Question: Why is there 400 for environmental spring cleanup?
- Answer: Small chunk is for supplies, majority is going towards gift for guest speaker and food for attendees.

### Motion to call to question

- Tron 15
- SE 16
- Vote :34:0:2-Passed
- *Motion*: Ignore policy manual and allocate \$5000 to sponsorship.
  - Mover: VP Fin.
  - Seconder: Tron 15
  - *Vote passes*: unanimous approval

## Motion to approve budget as shown

- Mover VP Fin
- Seconder: Tron 2015

Vote: 34:2:0-Passed

#### **6.4 President Elections and Nominations**

Lucas Hudson:

President elections are running next week. Must be going into at least 3A on your next term. Must be on stream for both upcoming president terms.

- Question: What about exec?
- Answer: That will be announced in upcoming meetings.
- Must be at the Candidates meeting on the 24<sup>th</sup> in order to run for president, with 15 signatures from voting members.
- If only one candidate is running they will still have to campaign and be voted in.

#### 7.0 Executive Reports

#### 7.1 President – David Birnbaum (president.a@engsoc.uwaterloo.ca)

- Trying to push departments to meet with class academic reps
- 3 new LCDs to go up
- Student deals added a 5<sup>th</sup> restaurant, 6<sup>th</sup> coming soon.
- Alumni speaker sometime this month
- Regarding E7: Want to know if students are interested in another computer lab or quiet study space instead. 3200 sq feet for (laptop friendly) quiet study space, 1900 square feet for group study space.
- Possibly getting printers in E7 instead of a computer lab.
- Student interest seems to be for quiet study space rather than computer lab.

#### 7.2 VP External – Leila Meema-Coleman (vpexternal.a@engsoc.uwaterloo.ca)

- ESSCO PM and ESSCO
- CFES
- National WiE conference
- Congress
- Won bid to host Canadian Diversity Engineering Conference
- OEC coming up
- First year mentoring program re-launched.
- Collaboration with faculty
- Charities
- FYIC in Feb.

### 7.3 VP Education – Drew Dutton (vpeducation.a@engsoc.uwaterloo.ca)

- Academic reps meeting on Monday, all academic reps please email vp Educations
- If a class doesn't have academic reps talk to class prof
- Jobmine opens this weekend
- Waterloo Works is having a trail run with architecture
- New software should be implemented in the next year
- Co-operative education council
- Co-op fee increase proposal
- Job postings to have salary declarations?
- Deadline for global engineering award scholarships on the 31st
- See academic rep advisor with academic rep information

#### 7.4 VP Internal – Annamaria Reda (vpinternal.a@engsoc.uwaterloo.ca)

- BOT last Friday
- Resume critiques yesterday
- Method to allow class reps to bring tickets to events to class instead of selling tickets at the orfice only
- Interview skills workshop Jan 28 and TBD date
- Working with class reps to decide on ways to advertise to the class
- EngSoc Carebear to give thank you's to volunteers

#### 7.5 VP Finance – Kevin McNamara (vpfinance.a@engsoc.uwaterloo.ca)

- We have a budget
- Novelties is now open 11:30-1:30 weekdays
- Onesie day will be happening
- Coverall day next Thursday and Friday 11:30-1:30
- Awesome new ideas for novelties? Approach VP Fin or Myles Tan
- Sponsorship committee next meeting

### **8.0 Affiliate Reports**

- 8.1 WEEF Ben Pratt (weef@uwaterloo.ca)
  - Not present to report
- 8.2 Senate Allyson Francis (allyson.francis@uwaterloo.ca)

- Feds sorting out the issue of textbooks packaged with software, or paid online quizzes or other issues of "buying marks".
- School is going to change how they do timing. Pre-enrollment numbers will be used to decide on courses.
- Reviewing all of the universities policies including 70, 71 and 72, student grievances, etc.
- Biomedical engineering was passed
- Strategic plan has been passed.

## 8.3 Iron Warrior – Spenser Good's Assistant Editor in Cheif (theironwarrior@gmail.com)

- Want first years to come out to meetings!
- Iron warrior designs, Tshirts, patches.
- Purchases for Iron Warrior this term. New computer, maybe camera.
- Student at large for Asoc: Talk to Liz C.

#### 8.4 Feds Councillors –David Birnbaum (djbirnba@uwaterloo.ca)

- City council has been looking to increase fees for GRT again
- May be referendum for whether or not GRT pass will be mandatory for students anymore
- Nominations for engineering reps to FEDs now
- FEDs exec election nominations are now
- Senate is being held soon

## 8.5 EngFOC - David B., Santiago G., Annamaria R., Jacob T.

#### (engfoc@uwaterloo.ca)

- Applications to be a leader close on Monday the 20<sup>th</sup>
- Huge, Media, and EdComm will be interviewed

#### 8.6 GradComm – Johanna B., Kayla S. (gradcomm2014@gmail.com)

- Gradball, IRS, yearbooks on sale
- PubCrawl next week
- Information session on all things Grad Comm
- Deadlines for applications for gradcomm chairs are on the 22<sup>nd</sup>

#### 9.0 Announcements

#### 9.1 Goats for Charity

- Supporting free the children by buying goats
- Alternative income project goal 3000/5000 dollars
- Change for Change, Pancakes, Romantic Pictures with the Tool
- Contact: Liz C.

#### 9.2 EngSoc Running Club

- CPH Foyer Tuesday Thursday 6pm
- Points about announcement
- Contact: Peter and Dylan

## 9.3 Change for Change is back

- Whichever year raises the most will be able to punish exec of their choice
- Contact VP Ex.

## 9.4 Jobabpalooza

• Sunday Jan 19, 12-3 pm multimedia lab

#### 9.5 Glow centre

• Thursday pizza event with Glow in POETS

#### 9.6 Eng Outreach

- Sun. Jan 26<sup>th</sup> 9am 3pm THEMUSEUM in Kitchener
  - Science with kids

## 9.7 All you can eat week

• All you can eat restaurants. Whoever eats the most wins bacon

#### 9.8 Skiiing

• blue mountain feb 2<sup>nd</sup>, \$50 sign up in Orfice

#### 9.9 Gradcomm Pizza

• every Wednesday at lunch

## 9.10 Curling

• March 16<sup>th</sup>, 2\$ for bus but free curling. Licensed event.

## 9.11 2014 Spirit

#### 9.12 EngPlay

• Audition slot this week. Not a musical

#### 9.13 Habs, Leafs and Sens

• Habs vs leaf's game poets at 7pm Saturday

### 9.14 Alumni speaker

• Jan 3<sup>rd</sup> in E5 5106

#### 9.15 Speed dating

• Thursday Jan 30<sup>th</sup>

#### 9.16 Tobogganing/winter fun

• RCH hill next Wednesday

### 9.17 Resume critiques thank you to everyone

### 9.18 Academic rep meeting

• Monday at 5:30pm in POETS

#### 9.19 Patch Sewing day

• next Thursday from 4-6 in POETS

#### 10.0 Gradcomm

#### 10.1 How many days 4th years?

• 24 days 'til IRS

### 11.0 Adjournment of Meeting (Time:\_\_)

Motion: Adjourn Winter 2014 Meeting #1

Mover: ECE 2014

• Seconder: Chem 2017

*Vote passes:* unanimous approval

## APPENDICES

## Appendix A:

| Motion    |   |
|-----------|---|
| Title:    | Fill those seats (awards)!                                      |
| Mover:    | President A   |
| Seconder: | VP Finance A  |
| Spirit:   | To fill the seats of the Leadership Award Committee             |
| Whereas:  | There are two at large seats for the leadership award committee |
|           |   |
| BIFRT:    | The two students at large be:                                   |
|           | 1) Jennifer Cerullo   |
|           | 2) Ola Sushan   |
|           |   |

## Appendix B:

| Motion       |   |
|--------------|---|
| Title:       | Fill those seats (GRC)!   |
| Mover:       | President A   |
| Seconder:    | President B   |
| Spirit:      | To fill the A-Society seats of the Governance Review Committee    |
| Whereas:     | Last term, the B-Society adopted the attached motion (Appendix C) |
| And Whereas: | A-Society must now fill its two at-large seats                    |
| BIFRT:       | The two students at large for Society A be:                       |
|              | 1) Jillian Adams  |
|              | 2) Puneet Natt  |

## Appendix C:

| Motion       |   |
|--------------|---|
| Title:       | Let's look into this  |
| Mover:       | President A   |
| Seconder:    | VP Finance B  |
| Spirit:      | To investigate changes  |
| Whereas:     | Coming from the audit, it is in the best interest of the Society to have some form of Board of Directors  |
| And Whereas: | Both the Engineering Society A and the incoming Engineering Society B Presidents believe that General Meetings and Incorporation should be investigated as options for the Engineering Society                        |
| And Whereas: | It is best practice to have a committee of students investigate this, rather than simply the two of them  |
| BIRT:        | A Governance Review Committee be formed to investigate the potential benefits and disadvantages of General Meetings, a Board of Directors, incorporation and other similar governance items pertaining to the Society |
| BIFRT:       | The committee consist of the two Engineering Society Presidents, two students at large from Society A (to be elected at the first Council Meeting in the Winter 2014 term) and two students at large from Society B   |
| BIFRT:       | The committee have a term from January 2014 to July 2014  |
| BIFRT:       | The committee members must be able to serve on the committee for its entirety   |
| BIFRT:       | The committee is tasked with consulting the executive, council, students at large and other similar student groups in their deliberation  |
| BIFRT:       | The committee shall provide updates to council a minimum of every other council meeting during their tenure   |
| BIFRT:       | The committee shall present its recommendations at Joint Council 2014   |
| BIFRT:       | The two students at large for Society B be:  1) Clarisse Schneider  2) Brian Howe   |

## Appendix D:

| Motion       |   |
|--------------|---|
| Title:       | That chair lasts for more than a year!  |
| Mover:       | President B   |
| Seconder:    | President A   |
| Spirit:      | To listen to the auditors   |
| Whereas:     | The Engineering Society recently participated in an audit, which came back with a recommendation  |
| And Whereas: | Capital purchases have a life of more than one year   |
| And Whereas: | Our policies need to reflect the cost of capital purchases being split over the years of its life   |
| BIRT:        | Policy F-5 be edited to reflect the following changes:  Capital Expenditure Policy  1. Procedure  a) The executives of both Societies must approve all capital expenditures. b) All costs of capital expenditures shall be split between the Societies. c) The costs of Joint Council will be deemed as a capital expenditure, and shall be |
|              | split between the societies  2. Amortization  a) Any purchase valued at one thousand dollars (\$1000), or more, shall be amortized over a period of three (3) years, including the year of purchase.  |

## Appendix E:

| Motion       |  |
|--------------|--|
| Title:       | Embezzlement is not good!  |
| Mover:       | President A  |
| Seconder:    | President B  |
| Spirit:      | To listen to the auditors  |
| Whereas:     | The Engineering Society recently participated in an audit, which came back with a recommendation   |
| And Whereas: | It is bad practice to have the person that writes cheques also sign them   |
| BIRT:        | Policy F-1 be edited to reflect the following changes:   |
|              | Signing Authority  |
|              | 2. 3. Signing Authority  |
|              | a) The executive officers' signatures required to disperse the income collected<br>from student fees shall be the President and a Vice President, other than the<br>Vice President, Finance. |

## Appendix F:

| Motion       |   |  |  |  |
|--------------|---|--|--|--|
| Title:       | Let there be six!   |  |  |  |
| Mover:       | President A   |  |  |  |
| Seconder:    | President B   |  |  |  |
| Spirit:      | To add the VP Communications and Administration as an executive in the Bylaws   |  |  |  |
| Whereas:     | Currently, all official communications of the Society are handled by an appointed commissioner role   |  |  |  |
| And Whereas: | The communications portfolio is growing very quickly, with the recent addition of   |  |  |  |
|              | faculty and department mailing lists, LCD screens, and more coming  |  |  |  |
| And Whereas: | A higher degree of accountability is ideal for someone with access to communicate directly to all 6000 of our members   |  |  |  |
| And Whereas: | Currently in our Bylaws, the VP Internal is responsible for the administration of the Society   |  |  |  |
| And Whereas: | The joint executive believe it is in the best interest of the Society to create a new VP position to take on this large communications portfolio, in addition to the administration roles of the Society  |  |  |  |
| BIRT:        | Bylaw V section B be edited to reflect the following changes  |  |  |  |
|              | Executive Officers  |  |  |  |
|              | 3. <u>4.</u> There shall be <u>five_six_executive</u> officers of the Society: the President; the Vice President, Education; <u>the Vice President, Communications &amp; Administration;</u> the Vice President, External; the Vice President, Finance; and the Vice President, Internal. |  |  |  |
|              | 4. <u>5.</u> The President shall:   |  |  |  |
|              | a) Be the official representative of the Society;   |  |  |  |
|              | b) Be the official guardian of the Society's mascot;  |  |  |  |
|              | c) Be responsible for the administration and actions of the Society.  |  |  |  |
|              | 5. 6. The Vice President, Education shall:  |  |  |  |
|              | a) Be responsible for representing the academic, educational, professional development and cooperative education interests of undergraduate engineering students;   |  |  |  |
|              | b) Work toward increasing the quality of education for undergraduate engineering students at the University of Waterloo.  |  |  |  |
|              | 7. The Vice President, Communications & Administration shall:   |  |  |  |

- a) Keep a copy of the Constitution, Bylaws and Policy Manual as amended and be responsible for the publication of revisions;
- b) Be responsible for the recording, filing and distributing of the minutes of all meetings of Council;
- c) Be responsible for managing all official communications of the Society
- 6.8. The Vice President, External shall:
  - a) Be the official liaison of the Society to organizations external to the university.
- 7.9. The Vice President, Finance Shall:
  - a) Administer all finances of the Society under the direction of Council;
  - b) Be responsible for keeping accurate and complete records of all financial transactions of the Society;
  - c) Prepare and submit a budget for Council's approval within the first month of each academic term.
- 8. 10. The Vice President, Internal shall:
  - a) Keep a copy of the Constitution, Bylaws and Policy Manual as amended and be responsible for the publication of revisions;
  - b) Be responsible for the recording, filing and distributing of the minutes of all meetings of Council;
  - c) a) Be responsible for managing events and internal affairs of the Society.

BIFRT: Bylaw V Section C be amended to reflect the following changes:

## Section B: Qualifications

- 1. An executive officer must be an on-term member of the Society.
- 2. To be eligible to run for an executive officer position a person must either:
  - a) Have been successfully promoted from their previous academic term and not be on academic probation; or
  - b) Have attained at least a 65% term average in their previous academic term.
- 3. To be eligible to run for an executive officer position a person must be a member who, according to their academic program scheduling, intends to be an on-term member for either:
  - a) the following two on-terms of the Society; or
  - b) one of the following two on-terms of the Society, provided that:

|        | <ul> <li>i) the student is running for the position of <u>Vice President</u>,<br/><u>Communications &amp; Administration</u>; Vice President, External; Vice<br/>President, Finance; or Vice President, Internal;</li> </ul> |
|--------|--|
|        | <ul><li>ii) the student has a running mate who also qualifies under this Bylaw,<br/>and who, according to their academic program scheduling, intends to<br/>be an on-term member for the other on-term;</li></ul>            |
|        | iii) at least one of the students in the pair is scheduled to be off-term during one of the next two on-terms of the Society; and  |
|        | <ul> <li>iv) both the student and the running mate intend to be full-time,<br/>registered undergraduate engineering students and members of the<br/>Society for the following four consecutive terms.</li> </ul>             |
|        | 4. To be eligible for an executive officer position a person must have attained at least the following academic term for their first term of office:   |
|        | a) President – 3A;   |
|        | b) Vice President, Education and Vice President, External – 2B;  |
|        | c) Vice President, Finance; Vice President, Communications & Administration; and Vice President, Internal – 2A.  |
| DIEDT. | The Conjety was an election for the VD Communications 9. Administration in conjugation   |
| BIFRT: | The Society run an election for the VP Communications & Administration in conjunction with the other VP Positions this Winter 2014 term.   |

| Waterloo Engineering Society 'A' - Winter 2014 Budget |          |                    |  |
|---|----------|--------------------|--|
| Item  |          | Budgeted           |  |
| Estimated Income                                      |          |                    |  |
| Student Fees  | \$       | 54,464.00          |  |
| Orifice Sales   | \$       | 300.00             |  |
| Total Income  | \$       | 54,764.00          |  |
| Estimated Expense                                     | es .     |                    |  |
|   |          |                    |  |
| Fixed Costs   |          |                    |  |
| Bank Charges / Bayrall / Itilities / Office           | ۲ ا      | 25 202 04          |  |
| Bank Charges/Payroll/Utilities/Office                 | \$       | 25,382.91          |  |
| ECIF  | \$       | 2,723.20           |  |
| Sponsorship Miss Evaposes                             | \$       | 5,000.00           |  |
| Misc. Expenses Iron Warrior                           | \$<br>\$ | 5,654.02<br>544.64 |  |
|   |          |                    |  |
| Orientation Week                                      | \$       | 3,106.68           |  |
| Total Fixed Costs                                     | \$       | 42,411.45          |  |
| Executive   |          |                    |  |
|   |          |                    |  |
| Executive   | \$       | 1,000.00           |  |
| President   | \$       | 1,000.00           |  |
| VP Finance  | \$       | 125.00             |  |
| Total Executive                                       | \$       | 2,125.00           |  |
|   |          |                    |  |
| President   |          |                    |  |
| Chief Returning Officer                               | \$       | 611.15             |  |
| POETS Manager   | \$       | 585.00             |  |
| Speaker   | \$       | 2,500.00           |  |
| Speaker   | ۶        | 2,300.00           |  |
| President Total                                       | \$       | 3,696.15           |  |
| VP Education  |          |                    |  |
|   |          | 50.00              |  |
| Academic Rep Advisor                                  | \$       | 50.00              |  |

| VP Education Total  | \$             | 50.00                               |  |
|---|----------------|-------------------------------------|--|
| 105   |                |                                     |  |
| VP External   |                |                                     |  |
| Charities   | \$             | 50.00                               |  |
| Charity Bottle Drive  | \$             | 8.00                                |  |
| First Year Mentoring  | \$             | 253.29                              |  |
| Outrooch Commiss  | :              |                                     |  |
| Outreach Commiss  | loner          |                                     |  |
| Bus Push  | \$             | 825.00                              |  |
| CANStruction  | \$             | 122.00                              |  |
| Education Outreach  | \$             | 76.00                               |  |
| Engineering a Difference  | \$             | 225.00                              |  |
| Environmental (Spring Cleanup)  | \$             | 410.00                              |  |
| Minor Hockey Team   | \$             | 350.00                              |  |
| Mac Eng Musical   | \$             | 230.00                              |  |
| NEM - Rube Goldberg Machine   | \$             | 63.00                               |  |
| Women In Engineering  | \$             | 303.00                              |  |
| VP External Total   | \$             | 2,915.29                            |  |
|   |                |                                     |  |
| VP Internal   |                |                                     |  |
| Student Services Commissioner   |                |                                     |  |
|   |                |                                     |  |
| Mental Health Awareness - Puppies   | \$             | 100.00                              |  |
| Mental Health Awareness   | 1              | 335.60                              |  |
| iviciitai Healtii Awaleiless  | \$             | 333.00                              |  |
| Resume Critiques  | \$             | 300.00                              |  |
|   | \$<br>\$       |                                     |  |
| Resume Critiques  | \$             | 300.00                              |  |
| Resume Critiques<br>Electronics Workshop  | \$<br>\$       | 300.00<br>209.50                    |  |
| Resume Critiques Electronics Workshop Textbook Library  Student Services Total  | \$<br>\$<br>\$ | 300.00<br>209.50<br>50.00           |  |
| Resume Critiques<br>Electronics Workshop<br>Textbook Library  | \$<br>\$<br>\$ | 300.00<br>209.50<br>50.00           |  |
| Resume Critiques Electronics Workshop Textbook Library  Student Services Total  Student Life Commissioner                       | \$<br>\$<br>\$ | 300.00<br>209.50<br>50.00<br>995.10 |  |
| Resume Critiques Electronics Workshop Textbook Library  Student Services Total  Student Life Commissioner  All You Can Eat Week | \$<br>\$<br>\$ | 300.00<br>209.50<br>50.00<br>995.10 |  |
| Resume Critiques Electronics Workshop Textbook Library  Student Services Total  Student Life Commissioner                       | \$<br>\$<br>\$ | 300.00<br>209.50<br>50.00<br>995.10 |  |

| Cardboard Boat Racing | \$<br>210.00     |
|-----------------------|------------------|
| Curling               | \$<br>490.00     |
| EngPlay               | \$<br>60.00      |
| Exchange              | \$<br>120.00     |
| Frost Week            | \$<br>155.00     |
| Genius Bowl           | \$<br>350.00     |
| GLOW Liason           | \$<br>137.00     |
| Jazz Band             | \$<br>530.00     |
| Music                 | \$<br>472.00     |
| P**5                  | \$<br>600.00     |
| Patch Sewing Day      | \$<br>70.00      |
| Pi Day                | \$<br>61.50      |
| Running Club          | \$<br>50.00      |
| Speed Dating          | \$<br>50.00      |
| TalEng                | \$<br>145.00     |
| Spirit 2014           | \$<br>100.00     |
| Spirit 2015           | \$<br>100.00     |
| Spirit 2016           | \$<br>100.00     |
| Spirit 2017           | \$<br>100.00     |
| Spirit 2018           | \$<br>100.00     |
| Winter Fun            | \$<br>30.00      |
|                       |                  |
| Student Life Total    | \$<br>4,669.50   |
|                       |                  |
| VP Internal Total     | \$<br>5,664.60   |
|                       |                  |
| Net                   | \$<br>(2,098.49) |