

UNIVERSITY OF WATERLOO ENGINEERING SOCIETY 'A'

MEETING #1 – Fall 2014

Date: September 17, 2014

[D] = Decision (Will require a vote)

Location: J.R. Coutts Hall 101

[I] = Information (No vote required)

1.0 Welcome/Call to Order

2.0 [D] Ratification of Chair

3.0 [D] Approval of Engenda

4.0 [D] Approval of Minutes

5.0 Business Arising from the Minutes

5.1 [I] Information About Available Positions

Leila Meema-Coleman (president.a@engsoc.uwaterloo.ca)

5.2 [D] Board of Directors Elections – Appendix A

Leila Meema-Coleman (president.a@engsoc.uwaterloo.ca)

5.3 [D] CRO Election – Appendix B

Leila Meema-Coleman (president.a@engsoc.uwaterloo.ca)

5.4 [D] Leadership Awards Committee Members Election – Appendix C

Leila Meema-Coleman (president.a@engsoc.uwaterloo.ca)

5.5 [D] Teaching Awards Committee Members Elections – Appendix D

Leila Meema-Coleman (president.a@engsoc.uwaterloo.ca)

5.6 [D] Executive Review Committee Elections – Appendix F

Leila Meema-Coleman (president.a@engsoc.uwaterloo.ca)

6.0 New Business

6.1 [D] Budget – Appendix E

Kevin McNamara (vpfinance.a@engsoc.uwaterloo.ca)

7.0 Executive Reports

7.1 [I] President – Leila Meema-Coleman (president.a@engsoc.uwaterloo.ca)

7.2 [I] VP External – Heather Smith (vpexternal.a@engsoc.uwaterloo.ca)

7.3 [I] VP Education – Joshua Kalpin (vpeducation.a@engsoc.uwaterloo.ca)

7.4 [I] VP Internal – Puneet Natt (vpinternal.a@engsoc.uwaterloo.ca)

7.5 [I] VP Finance – Kevin McNamara (vpfinance.a@engsoc.uwaterloo.ca)

8.0 Affiliate Reports

8.1 [I] WEEF – David Birnbaum (weef@uwaterloo.ca)

8.2 [I] Senate – Allyson Francis (allyson.francis@uwaterloo.ca)

8.3 [I] Iron Warrior – Leah Kristufek (theironwarrior@gmail.com)

8.4 [I] Feds Councillors – Julian Wang (j486wang@uwaterloo.ca)

8.5 [I] EngFoc – David B, Santiago G, Annamaria R, Jacob T (engfoc@uwaterloo.ca)

8.6 [I] Graduation Committee – Elizabeth F., Derek J. (gradcomm2015@gmail.com)

9.0 Announcements

10.0 Varia

10.1 How many days 4th years?

11.0 Adjournment of Meeting



Upcoming Events

*For more information about
any events, visit
engsoc.uwaterloo.ca/*

	Wednesday 17 th	Thursday 18 th	Friday 19 th	Saturday 20 th
	<input type="checkbox"/> EngSoc Meeting #1	<input type="checkbox"/> Fall Clean Up <input type="checkbox"/> SolidWorks Workshop <input type="checkbox"/> First Year Mentorship BBQ <input type="checkbox"/> Engineering Athletics		<input type="checkbox"/> Jobmine Workshop
Sunday 21 st	Monday 22 nd	Tuesday 23 rd	Wednesday 24 th	Thursday 25 th
<input type="checkbox"/> Enginuity with EWB Engineering Athletics	<input type="checkbox"/> Purplepalooza Interview Skills Workshop	<input type="checkbox"/> Overall Day <input type="checkbox"/> Speed-Meeting <input type="checkbox"/> Year Spirit 2017 Campfire	<input type="checkbox"/> Coverall Day <input type="checkbox"/> Interview Skills Workshop <input type="checkbox"/> WIE Art Attack and Campfire <input type="checkbox"/> Franco-Ontarian Movie Night <input type="checkbox"/> Engineering Athletics	<input type="checkbox"/> Year Spirit 2018 Social Sleepover in POETS
Sunday 28 th	Monday 29 th	Tuesday 30 th	Wednesday 1 st	Thursday 2 nd
<input type="checkbox"/> Post Secret Week <input type="checkbox"/> AutoCAD Workshop <input type="checkbox"/> Engineering Athletics	<input type="checkbox"/> Exchange 101 <input type="checkbox"/> First Year Mentoring <input type="checkbox"/> BYOBowl	<input type="checkbox"/> EngSoc Meeting #2	<input type="checkbox"/> TalEng Engineering Athletics	
			Friday 3 rd	Saturday 4 th
				<input type="checkbox"/> EngSoc goes to the Museum <input type="checkbox"/> What's Next Conference

Appendix A:

Title	Not bored of board on A-Society
Mover	President A
Seconded	President B
Spirit	To elect A-Society students at-large to the newly formed Engineering Society Board of Directors
WHEREAS:	The Engineering Society Board of Directors was just created
AND WHEREAS:	The at-large Board seats for A-Society need to be filled for the 2014-2015 term
BIRT:	<p>The following members be ratified as the A-Society Board of Directors Members:</p> <p>1. _____ 2. _____</p> <p>3. _____ 4. _____</p>

Appendix B:

Title	Hopefully the Referendum Motion Passed - Part 1
Mover	President A
Seconded	President B
Spirit	To elect a CRO to run the A-Society E7 Referendum
WHEREAS:	A motion passed at Joint Council 2014 to hold a Joint Referendum to vote on the student donation to the building of E7
AND WHEREAS:	The Joint Referendum will require a CRO to run the referendum on A-Society in the Fall 2104 term in accordance with the Society's governing documents
BIRT:	<p>The following member be ratified as the CRO for the A-Society referendum</p> <p>1. _____</p>

Appendix C

Motion	
Title:	Fill those seats (leadership awards)!
Mover:	President A
Seconder:	VP Finance A
Spirit:	To fill the seats of the Leadership Award Committee
Whereas:	There are two at large seats for the leadership award committee
BIFRT:	The two students at large be: 1) _____ 2) _____

Appendix D:

Motion	
Title:	Fill those seats (teaching awards)!
Mover:	President A
Seconder:	VP Finance A
Spirit:	To fill the seats of the Teaching Award Committee
Whereas:	There are two at large seats for the teaching award committee
BIFRT:	The two students at large be: 1) _____ 2) _____

Appendix E:

Motion	
Title:	B B B Budget!
Mover:	VP Finance A
Seconder:	President A
Spirit:	To adopt an operating budget for the Fall 2014 term
Whereas:	The VP Finance has received budget requests from all of the event directors this term
And Whereas:	The society must operate with a budget each term
BIFRT:	The budget be adopted as attached

Appendix F:

Title	Let's chat A-Society
Mover	President B
Seconder	President A
Spirit	To evaluate the current Engineering Society Executive governance structure and responsibilities
WHEREAS:	The executive roles and responsibilities have remained relatively unchanged for the past few years
AND WHEREAS:	The services the Societies offers have greatly expanded since the last restructure which has included more responsibilities being placed on the Executive
AND WHEREAS:	The commissioner positions were added two years ago without a restructure of the Executive
AND WHEREAS:	It is best practice to have a committee of students investigate this then leaving the task solely to the Executive
BIRT:	An Executive Review Committee be formed to investigate the current structure of the Engineering Society Executive Positions
BIFRT:	The committee consist of the two Engineering Society Presidents, two students at large from Society A and two students at large from Society B to be elected at Joint Council 2014
BIFRT:	The committee have a term from June 2014 to July 2015
BIFRT:	The committee members must be able to serve on the committee for its entirety
BIFRT:	The committee shall perform consultations with current and past executives, council, and general members
BIFRT:	The committee shall hold at least one open meeting in the Fall 2014 and Winter 2015 terms
BIFRT:	The committee shall provide updates to council a minimum of every other council meeting during their tenure
BIFRT:	The committee shall present its recommendations at a joint meeting of the Societies in Spring 2015
BIFRT:	<p>The two students at large for Society B be:</p> <ol style="list-style-type: none"> 1. _____ 2. _____

University of Waterloo Engineering Society 'A' Budget
September 1, 2014 - December 31, 2014

	Requested	Proposed
Revenues		
Student Fees	\$ 64,213.18	\$ 64,213.18
Office Sales	\$ 1,400.00	\$ 1,400.00
Total Revenues	\$ 65,613.18	\$ 65,613.18

Expenses

	Requested	Proposed
Fixed Costs		
Payroll/Operations	\$ 25,310.00	\$ 25,310.00
Orientation Week	\$ 2,000.00	\$ 2,000.00
Misc. Expenses	\$ 2,568.53	\$ 2,568.53
Sponsorship	\$ 9,631.98	\$ 9,631.98
Engineering Capital Improvements Fund	\$ 9,631.98	\$ 9,631.98
Iron Warrior	\$ 642.13	\$ 642.13
Total Fixed Costs	\$ 49,784.61	\$ 49,784.61

	Requested	Proposed
Executive Discretionary		
Executive	\$ 2,000.00	\$ 2,000.00
President	\$ 1,000.00	\$ 1,000.00
VP-Finance	\$ 100.00	\$ 100.00
Total Executive Discretionary	\$ 3,100.00	\$ 3,100.00

	Requested	Proposed
President		
Advertising	\$ 250.00	\$ 250.00
CRO - Referendum	\$ 300.00	\$ 300.00
Engagement and Communication	\$ 300.00	\$ 300.00
Food	\$ 2,500.00	\$ 2,500.00
Office Trick or Treating	\$ 50.00	\$ 50.00
P**S	\$ 855.00	\$ 855.00
Total President	\$ 4,255.00	\$ 4,255.00

	Requested	Proposed
Vice-President Education		
Career Fair	\$ (5,750.00)	\$ (950.00)
Total Vice-President Education	\$ (5,750.00)	\$ (950.00)

	Requested	Proposed
Vice-President External		
Alumni Speaker Panel	\$ 360.00	\$ 360.00
Archineering	\$ 200.00	\$ 200.00
Charities	\$ 49.00	\$ 49.00
Engineering a Difference	\$ 225.00	\$ 225.00
Environmental	\$ 144.00	\$ 140.00
PEO Representative	\$ 10.00	\$ 10.00
Education Outreach	\$ 75.00	\$ 75.00
Santa Claus Parade	\$ 853.43	\$ 853.43
Women in Engineering	\$ 100.00	\$ 100.00
WEC	\$ 2,380.00	\$ 2,380.00
Total Vice-President External	\$ 4,396.43	\$ 4,392.43

Vice-President Internal

	Requested	Proposed
Student Services		
Mental Health Awareness Puppies	\$ 58.00	\$ 56.00
Mental Health Awareness	\$ 71.70	\$ 71.70
Resume Critiques	\$ 790.00	\$ 790.00
AutoCAD Workshop	\$ 48.00	\$ 48.00
Solidworks Workshop	\$ 20.00	\$ 20.00
Interview Skills Workshop	\$ 120.00	\$ 120.00

Total Student Services \$ 1,107.70 \$ 1,105.70

	Requested	Proposed
Student Life		
Arts	\$ 127.00	\$ 127.00
Carebear	\$ 450.00	\$ 450.00
Coffee House	\$ 75.00	\$ 75.00
EngPlay	\$ (0.20)	\$ -
Exchange	\$ 435.00	\$ 435.00
French Movie Night	\$ 15.00	\$ 15.00
Genius Bowl	\$ 350.00	\$ 350.00
Halloween	\$ 50.00	\$ 50.00
Hackathon	\$ 380.00	\$ 380.00
Hockey Night in POETS	\$ 73.80	\$ 72.00
Jazz Band	\$ -	\$ -
LAN Party	\$ 46.00	\$ 46.00
Quidditch	\$ 30.00	\$ 30.00
Semi-Formal	\$ (200.00)	\$ -
Sleepover in POETS	\$ 45.00	\$ 40.00
Speed Meeting	\$ 75.00	\$ 75.00
TalEng	\$ 115.85	\$ 115.85
Year Spirit 2015	\$ 125.00	\$ 125.00
Year Spirit 2016	\$ 125.00	\$ 125.00
Year Spirit 2017	\$ 125.00	\$ 125.00
Year Spirit 2018	\$ 125.00	\$ 125.00
Year Spirit 2019	\$ 125.00	\$ 125.00

Total Student Life \$ 2,692.45 \$ 2,885.85

	Requested	Proposed
First Year		
First Year Mentoring	\$ 960.00	\$ 960.00

Total First Year \$ 960.00 \$ 960.00

Total Vice-President Internal \$ 4,760.15 \$ 4,951.55

	Requested	Proposed
Vice-President Finance		
POETS	\$ 1,185.00	\$ 795.00
RigidWare	\$ 265.00	\$ 265.00

Total Vice-President Finance \$ 1,450.00 \$ 1,060.00

Total Expenses \$ 61,996.19 \$ 66,593.59

Net Total \$ 3,616.99 \$ (980.41)