

UNIVERSITY OF WATERLOO ENGINEERING SOCIETY

JOINT ANNUAL GENERAL MEETING – SPRING 2015

Date: July 5th, 2015

Location: CPH 3607

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1.0 Call to Order

- Meeting called to order on July 5th, 2015, at 11:02 am

2.0 [D] Ratification of Speaker

- *Discussion and introduction to parliamentary procedure*
- *Motion:* Ratify David Birnbaum as the speaker for the meeting
 - Mover: Jill Adams
 - Seconder: Kevin McNamara
- *Result:*
 - Motion passes

	A-Society	B-Society
Votes For	49	51
Votes Against	0	0
Votes Abstaining	0	1
Result	<i>Passes</i>	<i>Passes</i>

3.0 [D] Approval of Agenda

- *Motion:* Approve the agenda
 - Mover: Abdullah Barakat
 - Seconder: Teresa Lumini
- *Amendment:* Present Point 10 prior to Point 7
 - Mover: Kevin McNamara
 - Seconder: Joshua Kalpin
 - *Speaking to Amendment:* Kevin McNamara
 - Point 7 covers the executive review committee report
 - Point 10 is vote regarding honorary member election
 - Moving this point would allow the honorary member election to take place earlier, in case we lose quorum during the meeting
- *Result:*
 - Motion passes

	A-Society	B-Society
Votes For	52	51
Votes Against	0	0
Votes Abstaining	0	0
Result	<i>Passes</i>	<i>Passes</i>

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4.0 [D] Approval of Minutes

- *Motion:* Table distribution of Joint Council 2014 Meeting Minutes to 2016
 - Mover: Hannah Gautreau
 - Seconder: Anson Chen
- *Result:*

- o Motion passes

	A-Society	B-Society
Votes For	49	48
Votes Against	0	0
Votes Abstaining	0	0
Result	<i>Passes</i>	<i>Passes</i>

5.0 [D] Receipt of Auditor's Report – Appendix Ω

- *Motion:* Appendix Ω
- *Reading of the Motion by Speaker*
- *Friendly Amendment:* TMP has been changed to MMP
- *Mover:* Leila Meema-Coleman
- *Seconder:* Kevin McNamara
- *Speaking to Motion:* Kevin McNamara
 - o This report outlines our financial statements for fiscal year 2014
 - o Most of the report is highly technical, and deals with accounting details of EngSoc
 - o The report states EngSoc's financial position, and was completed along with FedS as part of their audit
 - o This motion states that the report was received by EngSoc
 - o *Question:* Where is the report available?
 - The EngSoc website as well as the FedS website
- *Vote:*

	A-Society	B-Society
Votes For	52	51
Votes Against	0	0
Votes Abstaining	0	0
Result	<i>Passes</i>	<i>Passes</i>

- *Result:*
 - o Motion passes

1.0 [D] EngSoc Fee Increase – Appendix A

- *Motion:* Appendix A
- *Reading of the Motion by Speaker*
- *Mover:* Kevin McNamara
- *Seconder:* Abdullah Barakat
- *Speaking to Motion:* Kevin McNamara
 - o The Canadian government publishes CPI statistics to keep track of inflation
 - o It is good practice to increase the EngSoc fee every year by a percentage equal to the rate of inflation, as it retains our buying power
 - o To simplify refunds, the indexed fee will be rounded up from \$15.73 to \$15.75

- *Vote:*

	A-Society	B-Society
Votes For	54	52
Votes Against	0	0
Votes Abstaining	0	0
Result	<i>Passes</i>	<i>Passes</i>

- *Result:*
 - o Motion passes

2.0 [D] Executive Review Committee Report and Recommendations – Appendix B

- *Motion:* Appendix B
- *Reading of the Motion by Speaker*
- *Seconder:* Don Tu
- *Speaking to Motion:* Members of ERC
 - o The Executive Review Committee (ERC) has been working over the past 10 months to develop a new executive structure
 - o The new structure will be used in the Spring 2016 election
 - o This new structure will not affect the elections taking place now on A-Soc, or the election that occurred in Winter on B-Soc
 - o The ERC has taken on a process involving feedback from members at large and former executives.
 - o Over the years, the workload for the executive has gone up as more services and activities were added to executive portfolio
 - o This workload has not increased equally among the executives
 - o Finally, the executive structure also needs to be more adaptable, in order to adapt to a changing EngSoc
 - o The new structure and roles are as follows
 - President
 - o The president of the society is ultimately responsible for all society activities
 - o The president is also responsible for all documentation and transition of all EngSoc affiliates, including commissioners, directors and officers
 - o The president is responsible for all external representation of the society to external organizations
 - o No directors or commissioners will report directly to the president. That is the responsibility of the executive.
 - o The president reports to the society as a whole
 - o The president will also sit on all university committees as the representative of EngSoc
 - Vice President – Operations and Finance
 - o The VPOF is responsible for all financial affairs of the society

- o This position does not have any commissioners yet, but POETS Managers and Novelties Directors will report to the VPOF
- Vice President – Academic
 - o The VP Academic has the same portfolio as that of the current VP Education
 - o The VP Academic will also sit on the same committees that VP Ed currently does
- Vice President – Student Life
 - o The VPSL oversees all society events and services
 - o 4 commissioners will report to the VPSL: WEC, Social, Services, and Outreach
 - o The VPSL has emerged as an amalgam of the VP Internal and approximately half of the VP External portfolios
 - o VPSL will sit on the Women in Engineering (WiE) and Outreach committees
 - o Vice President – Communications
 - o This new position is a combination of the current VP External and the Communications Commissioner
 - o The communications portfolio is growing considerably as enrollment increases the size of the EngSoc mailing list, and as marketing becomes more streamlined
 - o Internal advertising and online presence management will be in the VP Comm portfolio
 - o The VP Comm will also hold a proxy seat at all conferences to which EngSoc is invited.
 - o The VP Comm is also responsible for handling the logistics of all conferences. This includes hosting conferences as well as organizing delegates for conferences
- o Eligibility requirements for the positions have also been modified slightly
- o Suggested eligibility requirements have also been drawn for directors and commissioners
- o *Question:* Will the eligibility requirements be binding on EngSoc members?
 - Eligibility requirements are binding only to executives, not directors or commissioners
- o *Question:* What was the rationale for lowering the requirement for President from 3A to 2B
 - The high eligibility requirements and the length of the term meant that in some years, only members from one year would be eligible to run for president. This situation needs to change
- o All this is summarized in the ERC report distributed earlier. This motion also states that the report has been received by the JAGM.
- o Nothing in the report is legally binding. Only changes to the governing documents will be binding.
- o *Reading of the Changes to the Governing Documents by Speaker*

- o *Motion:* Move conference liaison responsibilities from the VP Communication to President
- o *Mover:*
- o *Seconder:* Adelle Vickery
- o *Question:* Wouldn't this significantly reduce the workload for the VP Comm
 - Logistics for the conferences are already difficult to do
 - This workload is also expected to increase, as the marketing team is expanded
 - Furthermore, a lot of what the VP Comm is not written in the governing documents, which will make the governing structure more flexible
- o *Vote:*

	A-Society	B-Society
Votes For	53	49
Votes Against	0	1
Votes Abstaining	1	2
Result	<i>Passes</i>	<i>Passes</i>

- o *Result:*
- o Amendment passes
 - o *Question:* The description of the position of VP Student Life seems to be a bit too general. Does the description do justice to the role?
 - o The governing documents are intended to be a platform for defining the position, not a rule-by-rule description of the executive's portfolio
 - o It was worried that over-specifying the role of each executive would bog down the executive, and remove flexibility
 - o Even now, the governing documents do not do justice to the position
 - o *Question:* Recording minutes is currently the responsibility of the secretary, but the report states that no directors or commissioners report directly to the president.
 - o The president will find a secretary, but the president will be held accountable for all minutes
 - o For instance, it is hard to hold the VP Communications accountable if board minutes are being published
 - o The president is already responsible for signing off on minutes according to Canadian law, and so making the president accountable for minutes would put this into EngSoc's governing documents
 - o *Question:* Would VP Student Life not be a gigantic position given the extensive portfolio?
 - o VP internal is intended to be a more managerial position. It will be less about supervising each event and more working with the commissioners to ensure resources are allocated towards the right events.

- o *Vote:*

	A-Society	B-Society
Votes For	51	53
Votes Against	0	0
Votes Abstaining	3	0
Result	<i>Passes</i>	<i>Passes</i>

- o *Result:*
- o Motion passes
- o New governing documents are adopted

3.0 [D] Removal of Term General Meetings – Appendix C

- *Motion:* Appendix C
- *Reading of the Motion by Speaker*
- *Seconder:* Emily Hilbig
- *Speaking to Motion:* Allyson Francis on behalf of Leila Meema-Coleman
 - o Term General meetings have not been very effective as most changes need to be voted on twice in both an ASoc and BSoc meeting
 - o This means there is a 4-month lag between changes.
 - o Furthermore, Term GMs cannot change much. Council matters are passed on one society's meeting 5 and the next society's meeting 1, and matters concerning the bylaws can be pushed to JAGM.
 - o If we put more effort into live-streaming JAGM and letting more people participate online, we can offset the loss of having a term general meeting for people who are on co-op during JAGM. This further negates the need for term GMs.
 - o *Question:* Shouldn't term general meetings in theory speed up the legislative process as both societies do not need to be present?
 - In theory yes, but the discussion between the societies is not significant.
 - The motions are also prone to cycling between societies. If BSoc amends something that ASoc proposed, then ASoc would have to vote on BSoc's amended version. By this point, a JAGM would have already taken place
 - o Voter interest was another factor in removing term GMs. If EngSoc members are called to a general meeting every 4 months, EngSoc risks fatiguing the voters and reducing turnout.
 - o Term general meetings, as of now, cannot change any documents higher than the policy manual anyway, making them very weak legislatively.
 - The reasoning of this was that if constitutional amendments were being made, the exec wanted both societies to be present
- *Vote:*

	A-Society	B-Society
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Votes For	55	49
Votes Against	0	0
Votes Abstaining	0	4
Result	<i>Passes</i>	<i>Passes</i>

- *Result:*
 - Motion passes

4.0 [D] Governance Review Committee Revisions – Appendix D

- *Motion:* Appendix D
- *Reading of the Motion by Speaker*
- *Seconder:* Jill Adams
- *Friendly Amendment:* All changes shall be updated to include the fact that Term General Meetings have been struck down
- *Friendly Amendment:* Changes for the VP Internal will be removed as VP Internal no longer exists
- *Speaking to Motion:* Jill Adams on behalf of Leila Meema-Coleman
- Providing 30 days' notice is far too long, and severely restricts the planning of JAGM
- Section C of constitution
 - The section will have a clause added that if an at-large member of the board is elected to President, then the member will resign from their at-large board position
 - Fourth-years will also be able to serve out their term on board even after they graduate. They can serve on the board, but they cannot be elected to board
- Section D
 - This provision establishes a procedure for electronic votes for board members
- Section E
 - This article restricts special meeting agendas for Board to discussing only what was given in the agenda.
 - In other words. This means board members cannot add an item to a special meeting's agenda during that meeting
 - Special meetings are intended for quick, not quiet, business. This measure will increase transparency on the board.
- Section K
 - This section specifies attendance requirements for the board
- *Friendly Amendment:* Section K, subsection 2, reads "Any Director, except for the President, that has accumulated two unexcused absences may be recalled from the Board by a special resolution of the Board following the second occurrence
 - *Mover:* Brian Howe
 - *Seconder:* Jillian Adams
- *Vote:*

	A-Society	B-Society
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Votes For	52	49
Votes Against	0	0
Votes Abstaining	0	0
Result	<i>Passes</i>	<i>Passes</i>

- *Result:*
 - *Motion passes*
- Section L:
 - If seats fail to get filled on the board during a JAGM, then a council can appoint a member to the board
 - If an empty seat is vacated due to a member resigning, the board can appoint a new director
 - This doesn't mean that council will not be involved. If time is permitting, the board will defer to the council for appointment of directors
- Section M:
 - This section establishes remote voting (voting via electronic proxies) for board members
 - This section outlines how email-based votes will be conducted
- *Vote:*

	A-Society	B-Society
Votes For	55	52
Votes Against	0	0
Votes Abstaining	0	0
Result	<i>Passes</i>	<i>Passes</i>

- *Result:*
- Motion passes

5.0 [D] Honorary Membership – Appendix E

- *Motion:* Appendix E
- *Reading of the Motion by Speaker*
- *Speaking to Motion:* Kevin McNamara
 - There is a provision in the governing documents to bestow honorary memberships EngSoc
 - The honorary member will be revealed at EngSoc council meeting #5 with the permission of this JAGM
- *Friendly Amendment:* Change the honorary member to read Mary Bland
- *Vote:*

	A-Society	B-Society
Votes For	53	51
Votes Against	0	0
Votes Abstaining	0	0
Result	<i>Passes</i>	<i>Passes</i>

- *Result:*
- *Motion passes*

6.0 [D] Board of Directors Elections – Appendix F

- *Motion: Appendix F*
- *Reading of the Motion by Speaker*
- There are 4 seats for BOD, their term starts on September 1st
- *Motion: Move into Committee of the Whole*
 - *Mover:* Pierce McCloskey
 - *Seconder:* Julien D'alessio-Doucet
- *Result: Motion passes unanimously*

Entered Committee of the Whole at 12:19 pm

- *Question: Can we have a brief summary of what board does?*
 - The BOD provides high-level oversight to the Society, bringing together A Soc and B Soc in order to shape society direction
 - The BOD also oversees general society finances, approving budgets for general accounts from which both societies draw funds
 - This includes items like the C&D, Novelties, and Ridgidware
 - The BOD also oversees all funds and expenses not coming from student fees
 - Approves proxy method
 - The BOD also approves agenda items for JAGM
 - Closing the textbook library was approved by BOD
 - Meetings are held once a month except for exam months
- For which society would fourth-years be running?
 - Fourth-years will run for the society in which they last paid their EngSoc fees
- Does Board create motions or does the job primarily consist of reviewing motions proposed by council?
 - The Governance Review Committee motions were created through consultation with the Board, but board is capable of creating motions itself
 - The Board has an internal policy document that outlines parliamentary procedure on the BOD
- *A-Society Nominations*
 - Patricia Duong - Accepted
 - Brian Howe - Declined
 - Rachael Schachtler - Accepted
 - Soheil Koushan - Accepted
 - Jillian Adams - Accepted
 - Michal Kononenko - Accepted
 - Maya Deen - Accepted
- *B-Society Nominations – 1st Round*

- o Pallavi Hukerikar - Accepted
- o Jessica - Declined
- o Alex Sterling - Accepted
- o Allyson Francis - Declined
- o Channa Potter - Declined
- o Melissa Ferguson - Declined
- o Don Tu - Declined
- o Dianna - Accepted
- A-Society Board of Directors Presentation
 - o Jillian Adams, Soheil Koushan, Rachael Schachtler, Michal Kononenko, Maya Deen, Patricia Duong
- B-Society Board of Directors Presentation
 - o Pallavi Hukerikar, Alex Sterling, Dianna Dickson
- *B-Society Nominations, 2nd round*
 - o Pierce McCloskey- Declined
 - o Jack Shillinger - Accepted
 - o Emily Hilbig - Accepted
- *Questions for candidates*
 - o Are the candidates comfortable with telling the Executive team members that something is wrong with, for example, finances?
 - o When serving on the board, candidates are required to review a lot of documents in order to ensure they are not detrimental to the society? How comfortable are the candidates with the governing documents?
- *Motion: Suspend the rules for voting board members*
 - o *Mover:* Simon Grigg
 - o *Seconder:* Peter VanderMeer
 - o *Result:* Motion passes, using alternative vote for A Soc Board Elections
- *Motion: Suspend the rules for voting B Soc Board members in favour of an alternative vote voting system*
- *Motion: Exit Committee of the Whole*
 - o *Mover:* Josh Kalpin
 - o *Seconder:* Jeff Gulbronson
 - o *Vote:*

	A-Society	B-Society
Votes For	54	41
Votes Against	0	0
Votes Abstaining	0	0
Result	<i>Passes</i>	<i>Passes</i>

- *Motion: Recess for a time to be determined at the discretion of the Speaker*
 - o *Mover:* Heather Smith
 - o *Seconder:* Jack Shillinger
 - o *Vote:*

	A-Society	B-Society
Votes For	54	44
Votes Against	0	0
Votes Abstaining	0	0
Result	<i>Passes</i>	<i>Passes</i>

JAGM Recessed at 12:53 pm

JAGM Resumed at 1:18 pm

o Friendly Amendment:

- The members are
 - Jillian Adams
 - Soheil Koushan
 - Patricia Duong
 - Rachael Schachtler

o Vote

	A-Society	B-Society
Votes For	55	49
Votes Against	0	0
Votes Abstaining	0	0
Result	<i>Passes</i>	<i>Passes</i>

▪ *Friendly Amendment:*

▪ B-Society Members are

- Pallavi Hukerikar
- Alex Sterling
- Diana Dickson
- Jack Shillinger

▪ *Vote:*

	A-Society	B-Society
Votes For	58	52
Votes Against	0	0
Votes Abstaining	0	0
Result	<i>Passes</i>	<i>Passes</i>

7.0 [D] Council Review Committee – Appendix G

- *Motion: Appendix G*
- *Seconder: Simon Grigg*
- *Speaking to Motion: Adelle Vickery on behalf of Leila Meema-Coleman*
- The Governance Review Committee and the Executive Review Committee have been successful in the past, and it is hoped that the committees are continued
- This vote calls for the formation of the Council Review Committee (CRC), but does not mandate the calling of election of the members to the CRC

- The elections for members will happen at the meetings of the members' respective societies
- *Question:* What is the term of the GRC?
 - The term is September 2015 – JAGM 2016
- *Vote:*

	A-Society	B-Society
Votes For	50	54
Votes Against	0	0
Votes Abstaining	0	0
Result	<i>Passes</i>	<i>Passes</i>

- *Result:* Motion passes
- *Motion:* Destroy the ballots used to elect BOD members
- *Mover:* Kevin McNamara
- *Seconder:* Don Tu
- *Vote:*

	A-Society	B-Society
Votes For	50	54
Votes Against	0	0
Votes Abstaining	0	0
Result	<i>Passes</i>	<i>Passes</i>

- *Result:* Motion passes

8.0 [D] Leadership Award Changes – Appendix H

- *Motion:* Appendix H
- *Reading of the Motion by Speaker*
- *Seconder:* Adelle Vickery
- *Speaking to Motion:* Hannah Gautreau on behalf of Leila Meema-Coleman
 - o Wanted to further clarify the award requirements for the applications
 - o Wanted to change the number of candidates on the short list as it was difficult to get 10 really competitive candidates
 - o Some ideas were missing, and we thought this is a better way to do the leadership award
- *Question:* Someone transferring from their 2B term would be in 1A. Are they eligible for the new student award?
 - o No, the new student award is to be based solely on experiences from high school
- *Vote:*

	A-Society	B-Society
Votes For	57	46
Votes Against	0	0
Votes Abstaining	0	1

Result	<i>Passes</i>	<i>Passes</i>
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- *Result:* Motion passes

9.0 [D] Class Representative Motion – Appendix I

- *Motion:* Appendix I
- *Reading of the Motion by Speaker*
- *Seconder:* Kieran Broekhoven
- *Speaking to Motion:* Leila Meema-Coleman
 - o This was a member submission that has already passed on B-Society
 - o Looking to pass it here so that we don't have to wait for the A-Society term general meeting, which no longer exists
- *Question:* What does it do now?
 - o Outlines in documents that proper behaviour is expected
 - o Provision for repercussions were removed and this was passed on B-Society
 - o Outlining this in the governing documents gives the Speaker something to reference in the governing documents
 - o This would be more suited under a council meeting section, and seems very redundant
 - o Doesn't pertain to anyone who is not a class representative
- *Vote:*

	A-Society	B-Society
Votes For	5	N/A
Votes Against	46	N/A
Votes Abstaining	3	N/A
Result	<i>Failed</i>	<i>N/A</i>

- *Result:* Motion fails on A-Society. Therefore, motion fails

10.0 [D] Ratification of Passed Motions – Appendix J

- *Motion:* Appendix J
- *Reading of the motion by Speaker*
- *Seconder:* Teresa Lumini
- *Speaking to Motion:* Leila Meema-Coleman
 - o Changes to the governing documents should be ratified by the general membership at a JAGM
- *Vote:*

	A-Society	B-Society
Votes For	52	51

Votes Against	0	0
Votes Abstaining	2	2
Result	<i>Passes</i>	<i>Passes</i>

- *Result: Motion Passes*

11.0 [I] Society Updates

- Speaking: Hannah Gautreau and Adelle Vickery
 - o Professional Development Series
 - Would bundle a bunch of services to improve professional skills
 - Group could get us industry contacts for resume critiques, etc.
 - Run networking workshops
 - Trying to get business cards on sale in the Orifice
 - o Council Restructuring
 - CRC will be going forward starting in September
 - o Mental Health
 - Will have 3 directors working on mental health, helping people de-stress
 - Mental Health Awareness will include post-secret week
 - It's hard to get appointments for mental health, and so they're talking to FedS about it
 - o A - B Society Co-operation
 - Harmonizing platforms across both societies
 - o First-year services have been developed, but the upper-year portfolio has kind of suffered
 - Want to get an alumni panel
 - Discussing how to get P.Eng, etc.
 - o Transitioning
 - New Transition documents will ease the transition
 - o Involvement
 - If you see any ideas for improvement, send an email to EngSoc
 - o Questions
 - Upper-year services, will there be mentorship opportunities?
 - Workshops are being developed for that
 - o Working to expand student deals
 - Will include Marble Slab
 - Question: Do they include a list of available student deals?
 - Yes, on EngSoc website

12.0 Varia

17.1 How many days 'til IRS?

- 217 Days 'til IRS!

13.0 Adjournment

- Motion: Adjourn
- *Meeting Adjourned on action of Speaker*