

# **UNIVERSITY OF WATERLOO ENGINEERING SOCIETY 'A'**

## **MEETING #5 – Fall 2014**

**Date:** November 19, 2014

[D] = Decision (Will require a vote)

**Location:** Carl Pollock Hall 1337

[I] = Information (No vote required)

### **1.0 Welcome/Call to Order**

### **2.0 [D] Approval of Engenda**

### **3.0 [D] Approval of Minutes**

### **4.0 Business Arising from the Minutes**

#### **4.1 [D] General Meeting Proxy Vote – Appendix A**

Leila Meema-Coleman ([president.a@engsoc.uwaterloo.ca](mailto:president.a@engsoc.uwaterloo.ca))

#### **4.2 [I] Paul Harlick Award**

Leila Meema-Coleman ([president.a@engsoc.uwaterloo.ca](mailto:president.a@engsoc.uwaterloo.ca))

### **5.0 New Business**

#### **5.1 [D] Commissioner Ratification – Appendix B**

Leila Meema-Coleman ([president.a@engsoc.uwaterloo.ca](mailto:president.a@engsoc.uwaterloo.ca))

#### **5.2 [D] CRO Election – Appendix C**

Leila Meema-Coleman ([president.a@engsoc.uwaterloo.ca](mailto:president.a@engsoc.uwaterloo.ca))

#### **5.3 [D] Expansion of ERC Purview – Appendix D**

### **6.0 Executive Reports**

#### **6.1 [I] President – Leila Meema-Coleman ([president.a@engsoc.uwaterloo.ca](mailto:president.a@engsoc.uwaterloo.ca))**

#### **6.2 [I] VP External – Heather Smith ([vpexternal.a@engsoc.uwaterloo.ca](mailto:vpexternal.a@engsoc.uwaterloo.ca))**

#### **6.3 [I] VP Education – Joshua Kalpin ([vpeducation.a@engsoc.uwaterloo.ca](mailto:vpeducation.a@engsoc.uwaterloo.ca))**

#### **6.4 [I] VP Internal – Puneet Natt ([vpinternal.a@engsoc.uwaterloo.ca](mailto:vpinternal.a@engsoc.uwaterloo.ca))**

#### **6.5 [I] VP Finance – Kevin McNamara ([vpfinance.a@engsoc.uwaterloo.ca](mailto:vpfinance.a@engsoc.uwaterloo.ca))**

### **7.0 Affiliate Reports**

#### **7.1 [I] WEEF – David Birnbaum ([weef@uwaterloo.ca](mailto:weef@uwaterloo.ca))**

#### **7.2 [I] Senate – Allyson Francis ([allyson.francis@uwaterloo.ca](mailto:allyson.francis@uwaterloo.ca))**

#### **7.3 [I] Iron Warrior – Leah Kristufek ([theironwarrior@gmail.com](mailto:theironwarrior@gmail.com))**

#### **7.4 [I] Feds Councillors – Julian Wang ([j486wang@uwaterloo.ca](mailto:j486wang@uwaterloo.ca))**

#### **7.5 [I] EngFoc – Hannah G, Ben M, Nicola N, Matt VG([engfoc@uwaterloo.ca](mailto:engfoc@uwaterloo.ca))**

#### **7.6 [I] Graduation Committee – Elizabeth F., Derek J. ([gradcomm2015@gmail.com](mailto:gradcomm2015@gmail.com))**

### **8.0 Varia**

#### **8.1 How many days 4th years?**

### **9.0 Adjournment of Meeting**

## Appendix A

<b>Title</b>	People travel for coop
<b>Mover</b>	President A
<b>Second</b>	
<b>Spirit</b>	To increase the number of proxies per person for the Joint General Meeting
<b>WHEREAS</b>	Currently each member may hold maximum one proxy
<b>AND WHEREAS</b>	The Joint General meeting is open to all students both on coop and in school
<b>AND WHEREAS:</b>	It may be difficult for students away on coop to find a member to proxy to
<b>BIRT:</b>	<p>By-Law 1, Chapter III, Section E be amended to read:</p> <p>Section E: Voting</p> <ol style="list-style-type: none"><li>1. At each Joint General Meeting, each Member of the Society holds (1) vote.</li><li>2. At each Term General Meeting, each On-Term Member of the Society holds one (1) vote.</li><li>3. A Member may proxy their vote at a General Meeting to another member.<ol style="list-style-type: none"><li>a. A method of proxy, approved by the Board of Directors, shall be defined in the notice of the meeting.</li></ol></li><li>4. No member may hold more than one (1) proxy vote at a <b>Term</b> General Meeting.</li><li>5. <b>No member may hold more than two (2) proxies at a Joint General Meeting.</b></li></ol>

## Appendix B:

<b>Title</b>	New team!
<b>Mover</b>	President A
<b>Second</b>	
<b>Spirit</b>	To ratify the Spring 2015 commissioners and speaker
<b>WHEREAS:</b>	From the applicants for the commissioner and speaker positions the Executive selected qualified candidates.
<b>BIRT:</b>	The following members be ratified as the commissioners and speaker for the Spring 2015 term: Speaker: Student Life: Communications: Waterloo Engineering Competition: Student Services:

## Appendix C:

<b>Title</b>	Almost new Exec time!
<b>Mover</b>	President A
<b>Second</b>	
<b>Spirit</b>	To elect a CRO to run the A-Society Executive Elections
<b>WHEREAS:</b>	The Executive term is finished at the end of the Spring term
<b>AND WHEREAS:</b>	A chief returning officer is required to run the Executive Elections to ensure all policies are followed and it is a fair election.
<b>BIRT:</b>	The following member be ratified as the CRO for the A-Society Spring 2015 Executive Elections: <hr/>

## Appendix D:

<b>Title</b>	Expansion of ERC Purview
<b>Mover</b>	Chemical 2017
<b>Seconder</b>	Mechanical 2018
<b>Spirit</b>	To expand the purview of the Executive Structure Review Committee
<b>WHEREAS</b>	ERC was created at Joint Council 2014 “to investigate the current structure of the Engineering Society Executive Positions” and “present its recommendations at a joint meeting of the Societies in Spring 2015”
<b>AND WHEREAS</b>	This is a limited scope in relation to the overall running of the Society
<b>AND WHEREAS:</b>	No tangible deliverables were mandated
<b>BIRT:</b>	ERC’s scope be expanded to include investigation of possible high level changes to the executive structure, including realignment of all key roles and responsibilities. For example: “finances”, “events”, “communication,” etc.
<b>BIFRT:</b>	ERC’s scope be further expanded to include the Commissioners, Officers, Council, Board of Directors and General Meetings
<b>BIFRT:</b>	ERC’s Spring 2015 recommendations must include a proposed executive structure, and motions for the governing document changes to accommodate said structure.
<b>BIFRT:</b>	ERC present with its recommendations, documents for each of the following; <ol style="list-style-type: none"> <li>1. President</li> <li>2. Each of the proposed Vice President positions</li> <li>3. Each of the Officer positions</li> <li>4. Each of the proposed commissioner positions</li> <li>5. Council</li> <li>6. Board of Directors</li> <li>7. General Meetings</li> </ol>
<b>BIFRT:</b>	Each of the documents outlined above shall include; <ol style="list-style-type: none"> <li>1. Executive, commissioners, directors and committees that report to said position/ governing body</li> <li>2. Responsibilities of said position/ governing body</li> <li>3. High level overview of the main role of the position itself, in addition to its listed responsibilities. This shall include potential areas of focus for society improvement.</li> </ol>