

Engineering Society Board Of Directors Minutes: July 12th, 2015

Call to order: 6:00pm

Attendance: Abdullah Barakat, Sarbajoy Majumdar, Kevin McNamara, Hannah Gautreau, Leila Meema-Coleman, Don Tu (Call-in), Pallavi Hukerikar (Call-in), Mary Bland (Ex-officio), Adelle Vickery (observing).

Motion to approve June 21st meeting minutes as circulated.

Mover: Abdullah Barakat

Seconder: Sarbajoy Majumdar

Motion passes unanimously.

Motion to approve May 1st meeting minutes as circulated.

Mover: Hannah Gautreau

Seconder: Abdullah Barakat

Motion passes unanimously.

Engineering Capital Improvements Fund Approvals

- Total to allocate this term is \$3960.81
- Requested funds include:
 - \$1200 for new hard drives in the Orifice computers
 - \$2760.81 (remainder) towards equipment in the C&D, including fridges
- Questions:
 - Will old fridges be used for a different purpose?
 - If we can get money for them, we will sell them. Some will be used for additional storage in the back.
 - Are we considering moving an old fridge to POETS?
 - No. Removed fridge in POETS because it just used power and didn't get used frequently enough, especially considering the lack of licensing in POETS.

Motion to approve ECIF allocations as presented.

Mover: Kevin McNamara

Seconder: Leila Meema-Coleman

Motion passes unanimously.

Approved Vendor List Update

- Looking to add ABC Printing in Kitchener as an approved vendor.
- Will be used to buy business cards to sell in the Orifice in the fall. Prices are good, but are exploring other options.

Motion to add ABC Printing to the approved vendors list.

Mover: Hannah Gautreau

Seconder: Sarbajoy Majumdar

Motion passes unanimously.

Society Updates

- Hannah will discuss updates for B-Society plans in the Fall, Adelle (A-Society President Elect) will discuss A-Society plans and long range Society plans
- Hannah

- Focus on mental health awareness (MHA) for the fall. Will be running a MHA week. This will include post secret week as well as launching an anonymous blog for people to share their stories. Looking at partnering with Mount Hope. Additionally, wrote a proposal to the Dean looking for her support to get another councillor in Engineering as well as running a faculty MHA night. Will be running many events.
- Putting a focus on upper year support due to recent improvements in first year support. Planning first to second year transition workshops including paying bills, groceries, living outside of residence. Potentially looking into taxes and budgeting. Will also be looking at running events involving alumni and networking.
- Putting the professional development series into one package. One thing that outlines all services (resume critiques, interview skills, career fair, etc).
- Working on engagement, trying to get people back into EngSoc. Hannah has been working with their Communications Commissioner to brainstorm ways to get information out there more easily. Will be running more diverse events to get more people involved.
- Questions:
 - How are you going to manage a busy Fall calendar with adding more events? Need to make sure the schedule is balanced out.
 - The calendar is not that packed so it shouldn't be too big of a problem.
- Adelle
 - By-election is finishing on Wednesday, will learn the remaining members of the team then
 - Will be working on charities transparency, so student scan see how we are doing with respect to our goal. This will include some sort of tracking mechanism in POETS, Orifice, Foyer, etc. Survey is out asking for potential charities to do for the next year starting in September.
 - Expanding outreach. We have focused on events involving kids, will look to partner with local high schools to talk to grade 9/10 students and get them more interested in engineering.
 - Council Review Committee was created at this year's Joint AGM, will be working on this. A-Society members will be elected on Wednesday, B-Society members at their first meeting in September. Will be collecting feedback and trying to make improvements to our council structure.
 - Transitions for directors/commissioners/executive will be happening across both societies in order to better align our transition process.

Actuals Update

- General Account
 - A-Society has paid into this account so the income is on track
 - Payroll has gone down slightly due to less part time staff over the summer
 - C&D and corporate accounts have not yet paid in
 - Still waiting on conference income for the term
 - Novelties and RidgidWare have both been slow this term
 - Waiting on scholarship funds
 - Yearbook has not started for the year
 - Everything is more or less under budget or doing well

- C&D
 - Department revenue is lower than projected but likely waiting on bills
 - Sales have been about half so far of our projection, so may not hit target
 - Will be closing for two weeks straight in August, to save money once people are gone so that will affect target sales but also cut down on costs
 - Freight is over budget, gas prices are higher
 - Supplies over but these are bought on an as needed basis
 - Food purchase is about half of projected which makes sense with the weekly sales being about half of projected
 - On track for this term overall, balancing out to projections

Motion to adjourn.

Mover: Leila Meema-Coleman

Secondar: Sarbajoy Majumdar

Motion passes unanimously.

Meeting adjourned at 6:34pm.