

# **UNIVERSITY OF WATERLOO ENGINEERING SOCIETY 'A'**

## **MEETING # 5 – Winter 2014**

**Date:** March 12<sup>th</sup>, 2014

**Location:** Carl Pollock Hall 3607

**Chair:** Eric Evenchick

**Secretary:** Suzy Patchett

### **Attendees (Highlight if present):**

#### **Executive**

President	David Birnbaum
VP Internal	Annamaria Reda
VP External	Leila Meema-Coleman
VP Education	Drew Dutton
VP Finance	Kevin McNamara

#### **Class Representatives**

1B Chem	3A Chem	4B Tron
1B Mech	3A Mech	4B Env
1B Civ	3B Geo	4B Civ
1B SE	3A Civ	4B Nano
1B Elec	3A Elec	4B Comp
1B Comp	3A Mgmt	4B Elec
1B Nano	3A SE	4B Elec
1B Mgmt	3A Chem	4B Mech
2A Chem	3B Env	4B Mech
2A Tron	3B Syde	4B Geo
2A Env	3B Tron	4B Syde
2A Syde	3B Elec	4B SE
2A Geo	3B Mech	
2A Comp	3B Comp	
2A Elec	4B Chem	
2A Mech	4B Chem	

#### **Other Representatives:**

**B-Soc Representative**

**Total Votes Available: 49**

**Total Votes Present: 31**

**Beginning the Agenda items**

### **1.0 Welcome/Call to Order (Time: 5:35 pm)**

Quorum established at 31/49 voting members present.

### **2.0 Approval of Engenda**

*Motion:* Approval of Winter 2014 Meeting #5 Engenda

- Mover: Software 16
- Second: Mech 16

*Vote:* Motion passes unanimously

### **3.0 Approval of Minutes**

*Motion:* Approval of Winter 2014 Meeting #4 Minutes

- Mover: Mech 18
- Second: Mech 16

*Vote:* Motion passes unanimously

### **4.0 Business Arising from the Minutes (Time: 5:36 pm)**

#### **4.1 Student Leadership Award Announcement**

Jen Cerullo & Ola Suchon ([awards@engsoc.uwaterloo.ca](mailto:awards@engsoc.uwaterloo.ca))

- **10 applicants**
- **Winner was Lisa Belbeck**

#### **4.2 Elections Results**

Lucas Hudson ([cro.a@engsoc.uwaterloo.ca](mailto:cro.a@engsoc.uwaterloo.ca))

- Leila Meema-Coleman for President
- Josh Kalpin for VP Education
- Heather Smith for VP External
- Kevin McNamara for VP Finance
- Puneet Natt for VP Internal
- David Birnbaum for WEEF Director

*Motion:* Ratify election results

- Mover: SE 18
- Second: Enviro 17

*Vote:* Motion passes unanimously

#### **4.3 Closed Member Session**

Puneet Natt ([pknatt@uwaterloo.ca](mailto:pknatt@uwaterloo.ca))

*Motion:* Hold this section of the meeting In Camera

- Mover: SE 16
- Second: Chem 17

*Vote:* Motion passes unanimously

Meeting is now out of Camera

#### **4.4 Sponsorship Allocations –Appendix B**

Kevin McNamara (vpfinance.a@engsoc.uwaterloo.ca)

*Motion:* Approve the sponsorships

- Mover: Pres
- Secunder: ECE 17

*Discussion:*

- Q: Bridge to prosperity is just giving their money to charity, why doesn't engsoc do it alone?  
A: Engineering students on campus will be designing the bridge.
- Q: Will the budget be public?  
A: It will be in IW and on mailing list with minutes.

*Vote:* Motion passes unanimously

#### **4.5 ECIF Allocations – Appendix C**

Kevin McNamara (vpfinance.a@engsoc.uwaterloo.ca)

*Motion:* Approve the ECIF allocations

- Mover: VP Fin
- Secunder: Mech 2016

*Discussion:*

- Question: Where will the electronic components store be?
- A: Currently there is a storage room, though there will be space in E7 for it.

*Vote:* Motion passes unanimously

#### **4.6 ECIF Committee Member Election –Appendix A**

Kevin McNamara (vpfinance.a@engsoc.uwaterloo.ca)

*Motion:* See Appendix A

- Mover: See Appendix A
- Secunder: See Appendix A

*Discussion:*

- ECIF committee is a year-long commitment, current members need to be re-elected.
- How much money is it?
- Typically 8.5k for fall and 2 k for others terms but varies depending on the term.
- Typically meetings are evenings during the week.
- Nominations:  
Abdullah  
Soheil  
Michael  
David Birnbaum  
Drew Dutton  
Scott Wood  
Harris
- Vote winners: Abdullah Barakat, Soheil Koushn

- *Motion:* Amend motion to add the names of Abdullah and Soheil to the committee
  - Mover: SE 2016
  - Secunder: CHEM 18
  - *Vote:* Motion passes Unanimously

*Vote:* Motion passes unanimously

## 5.0 New Business (Time: 6:34 pm)

### 5.1 Governance Review Committee Feedback

David Birnbaum ([president.a@engsoc.uwaterloo.ca](mailto:president.a@engsoc.uwaterloo.ca))

- Feedback from other schools and exec via mailing list
- Not moving forward with incorporation
- Could benefit society, but wouldn't benefit average students
- Board of directors still being considered, need more feedback
- Q: How many students responded to the mailing list?  
A: 39
- Survey will also go out for B-soc when they are on campus.
- Survey going out to class reps, respond AS A CLASS not the reps individual opinion

### 5.2 Commissioner Applications

- Commissioner applications opening tomorrow morning!
- Commissioners work with exec to manage directors.
- Speaker, outreach commissioner, student life, student services, first year commissioner, communications commissioner, WEC commissioner
- Applications close in a week!
- Q: Can you be a commissioner and a director?  
A: Yes you can do both, though it is preferred that you don't do any directorships underneath your own commissionership.

## 6.0 Executive Reports

### 6.1 President – David Birnbaum ([president.a@engsoc.uwaterloo.ca](mailto:president.a@engsoc.uwaterloo.ca))

- Survey regarding Sunday exams.
- Most students do not seem to be in favor of Sunday exams.
- Can see minutes and recommendations of FEDs councillors for other suggestions that they made.
- Sustainability on campus was discussed.
- FEDs general meeting has been set, proxies can be set online
- Feds.ca for more information on all this
- FEDs saying that students want a fall reading break
- Pushing for a third engineering councillor, going forward slowly, eventually there will be a new full time councillor

- Undergrad office will be moving to E2
- Exam bank: Exams directly from professors to EngSoc. Guidelines are being written now
- Syllabus bank: Gathering interest, but not as much faculty in favor of the syllabus bank, but possibly students to run it anyway
- Q: Reason for not wanting syllabus bank?  
A: Professors are hesitant because they don't want the syllabi to clash within different sections or offerings of the same course, students might look at the syllabus of one course and get something else.
- Q: Is that a concern as classes are already different?  
A: Maybe.
- Q: Many upper years just want to know the grading system for the course before upper years sign up for it, if not a full syllabus could students get that?  
A: Possibly. Will talk to faculty
- Point: Professors also might have different grading schemes for the courses which would make that less useful.
- Future exec might move forward with it anyway.
- ELPE: Math has gotten rid of the ELPE, engineering should be getting rid of it within two years. To be replaced with some other sort of diagnostic, as well as possibly adding English course requirements for students.
- Students who have already written the ELPE won't have to worry about it.
- ELPE doesn't necessarily give enough of a test to see if
- Q: Could it be added to a PD course?  
A: Potentially
- Q: Factoring it in to the CSE requirements  
A: That's a possibility as well.
- Point: Would be beneficial to add an English course, engineers suck at English.
- Q: Could TAs and people marking our assignments also speak English?  
A: This has been brought up as a point before.
- Final point: In other faculties, if you get less than a 32 on a course, it counts as a 32 when calculating the average. This is not the case in engineering, but in the future it should be. It will still show up as less than 32 on the transcript, but would affect those who might have failed and been required to withdraw or repeat a term. On average 4 students per term in engineering would be affected.
- Q: Where does the 32 come from?  
A: 32 is also used in other cases, such as DNW (Did not write) final exams.
- Q: What benefit is there in promoting students that don't understand the course material?  
A: They will still need to repeat the course, but if it is the only one they fail it shouldn't make them fail the course.
- EMP Committee meeting coming up. Leila will be transitioned in.

- Gotten more LCD screens to go up soon.

#### **6.2 VP External – Leila Meema-Coleman ([vpexternal.a@engsoc.uwaterloo.ca](mailto:vpexternal.a@engsoc.uwaterloo.ca))**

- Talk to Cassandra about getting involved in cool things.
- Volunteers needed for Girl Guide badge day- day after lectures end
- Heather Smith will be transitioning in to VP external
- ESSCO exec will be elected soon

#### **6.3 VP Education – Drew Dutton ([vpeducation.a@engsoc.uwaterloo.ca](mailto:vpeducation.a@engsoc.uwaterloo.ca))**

- Winter 2014 co-op term, 97 percent of students will be receiving their work term credit. Unfortunately the majority that won't are in first year.
- 6 year review of work term evaluations. To review the change in work term evaluations that was made recently, how effective are the new work term evaluations.
- Doesn't look like it has succeeded in getting employers to give students fewer excellents or outstandings.
- 8 month work term survey: recommendation not to run the survey again this term, have adequate data from last time. Results will be presented to co-op working group meeting.
- Lots of meetings coming up
- Josh Kalpin will be transitioning in
- Debt load surveys to be going out soon for those who haven't done them yet

#### **6.4 VP Internal – Annamaria Reda ([vpinternal.a@engsoc.uwaterloo.ca](mailto:vpinternal.a@engsoc.uwaterloo.ca))**

- Updating website in terms of content and exam bank, going to have a plethora of new midterms and final exams.
- Double P\*\*\*5 points for submitting exams
- Doesn't have to be a course from this term
- Q: Are you allowed to post exams without prof's permission?  
A: Yes, professor permission is not needed though if they ask to take it down, EngSoc may.
- Directorship manuals will be updated.

#### **6.5 VP Finance – Kevin McNamara ([vpfinance.a@engsoc.uwaterloo.ca](mailto:vpfinance.a@engsoc.uwaterloo.ca))**

- ECIF happened
- Sponsorship happened
- EngSoc hockey team won 5-0, super fun event
- Playoff schedule will be going out so students can go out to cheer them on
- Chairs for the EngSoc office
- Q: Where are our Onesies?  
A: Sorry. New VP Finance will do it.
- New VP Fin to be transitioned in.
- We still have money.

## **7.0 Affiliate Reports**

### **7.1 WEEF – Ben Pratt ([weef@uwaterloo.ca](mailto:weef@uwaterloo.ca))**

- No computer upgrades were funded this term.
- WEEF shouldn't fund computer upgrades? (Ask Birnbaum for details)
- Allocations and vote for Birnbaum will be up for ratifications

### **7.2 Senate – Allyson Francis ([Allyson.francis@uwaterloo.ca](mailto:Allyson.francis@uwaterloo.ca))**

- **Has not met**

### **7.3 Iron Warrior – Spenser Good ([theironwarrior@gmail.com](mailto:theironwarrior@gmail.com))**

- Purchased new monitors.
- New issue is out.
- Q: Congratulations for not messing up the crossword for once  
A: Cool, thanks.

### **7.4 Feds Councillors –David Birnbaum ([djbirnba@uwaterloo.ca](mailto:djbirnba@uwaterloo.ca))**

- General meeting on the 24<sup>th</sup> at 11:30 at the student life centre.
- Proxies are available online.
- 7 seats available for students to get involved

### **7.5 EngFOC- David B, Santiago G, Annamaria R, Jacob T ([engfoc@uwaterloo.ca](mailto:engfoc@uwaterloo.ca))**

- Winter leader retreat on March 22<sup>nd</sup>!
- RSVP for that.
- Bigs will have to go through Big development session on the 23<sup>rd</sup>, if you don't go this term must go next term
- Directorships went out to the mailing lists.

### **7.6 Gradcomm – Johanna B., Kayla S. ([gradcomm2014@gmail.com](mailto:gradcomm2014@gmail.com))**

- One more pubcrawl left of the term.
- A few shirts left for sale for 5 dollars
- Buy Gradcomm pizza
- Fourth years buy yearbooks

## **8.0 Announcements (Time: 7:15 pm)**

### **8.1 Mac Eng Musical**

- Saturday
- 15\$, buy tickets early

### **8.2 Slumber party for 2017**

- Saturday at poets

### **8.3 EngSoc charity bottle drive**

- Drop bottles off on Sunday march 23<sup>rd</sup>, noon – 4
- If you have a lot of bottles you can sign up to have them picked up

### **8.4 Earth Hour**

- March 29th
- SLC

- Zumba, Yoga, Pilates, beer tent 430-10pm

#### **8.5 Genius bowl**

- March 19<sup>th</sup> 7-10 pm
- Sign up outside office, only a few more teams can sign up
- Also looking for judges

#### **8.6 Bus push**

- March 15<sup>th</sup>
- Pledge forms still available

#### **8.7 Eng Cup**

- First year spirit event
- Like genius bowl but between all the classes
- Winner gets a trophy for the term

#### **8.8 Semi-formal tickets**

- Buy them it's Saturday

#### **8.9 Cardboard boat racing, get teams together soon**

#### **8.10 EngSoc Pi day**

- 11 am to 2 pm, free pie in poets

#### **8.11 Decanstruction**

- Conestoga mall on Sunday
- outreach@engsoc.uwaterloo.ca

#### **8.12 Course critiques**

- Volunteer march 24<sup>th</sup>
- Free food

#### **8.13 TalEng**

- Thursday March 20<sup>th</sup> at Wilfs
- Walk over in front of POETS at 8:30

#### **8.14 TSN directors**

- Directors at events please take some cool footage or photos to go into the EOT video

### **9.0 Varia**

#### **9.1 How many days 3rd years?**

- **332 days till IRS**

### **10.0 Adjournment of Meeting (Time: 7:20)**

*Motion:* Adjourn Winter 2014 Meeting #5

- Mover: President
- Seconder: Software 2016

*Vote:* Motion passes unanimously



## Appendix A

Motion	
Title:	More Elections! (For ECIF)
Mover:	VP Finance A
Seconder:	VP External A
Spirit:	To elect two new at large members to the ECIF Committee.
Whereas:	As of May 1, 2014, the Engineering Capital Improvements Fund (ECIF) Committee will require two new at large members from A-Society.
BIRT:	<p>The following at large members will sit on the ECIF committee from May 1, 2014 to April 30, 2015.</p> <ol style="list-style-type: none"> <li>1. _____</li> <li>2. _____</li> </ol>

## Appendix B

Winter 2014 Sponsorship Allocations		
Group	Requested	Allocated
SYDE CIC	\$ 7,057.00	\$ 150.00
UW Baja SAE	\$ 800.00	\$ 600.00
EngFOC	\$ 2,395.22	\$ 447.37
UWPEA	\$ 1,000.00	\$ -
Midnight Sun	\$ 522.19	\$ 521.13
Students Offering Support Waterloo	\$ 350.00	\$ 50.00
Bridges to Prosperity	\$ 1,000.00	\$ 500.00
WaterIUX	\$ 158.20	\$ -
Hack Waterloo	\$ 500.00	\$ 200.00
uwDNA	\$ 561.50	\$ 561.50
Society of Petroleum Engineers Waterloo Chapter	\$ 3,700.00	\$ -
TEDxUW	\$ 2,500.00	\$ -
GradComm	\$ 1,000.00	\$ -
UW Robotics Team	\$ 2,600.71	\$ 300.00
Engineers Without Borders Waterloo	\$ 150.00	\$ -
Waterloo Rocketry Team	\$ 900.00	\$ 200.00
WatSat	\$ 1,300.00	\$ 700.00
UW FSAE	\$ 906.00	\$ 770.00
UW_NRG	\$ 500.00	\$ -
Planeterraem	\$ 2,547.00	\$ -
TOTAL	\$ 30,447.82	\$ 5,000.00

## Appendix C

<b>Total Allocated from Budget</b>	<b>\$ 2,723.20</b>
<b>Item</b>	<b>Allocated</b>
RidgidWare	\$ 2,087.61
Canopy Tent	\$ 500.00
Dolly/Cart	\$ 135.59
<b>Total</b>	<b>\$ 2,723.20</b>