

Waterloo Engineering Society Joint Council Meeting

Date: 22 June 2014

Location: CPH 3607

Chair: Clarisse Schneider

Secretary: Suzy Patchett

Attendance

Executives

B-soc

President
VP Internal
VP External
VP Education
VP Finance

Allyson Francis
Mathieu Tremblay
Sarah-Rose Lancaster
Permeg Kenth
Melissa Ferguson

A-soc

President
VP Internal
VP External
VP Education
VP Finance

Leila Meema-Coleman
Puneet Natt
Heather Smith
Josh Kalpin
Kevin McNamara

Classes

B-Soc

Chemical	2017, 2015
Electrical and Computer (ECE)	2017, 2016 1, 2016 2, 2015 4 2, 2015 8
Environmental	2016
Environmental and Geological	2018
Management	2017
Mechanical	2018, 2017, 2016, 2015
Nanotechnology	2016
Software	2017, 2015

A-Soc

Chemical	2018, 2017, 2015
Civil	2018, 2016
Electrical and Computer (ECE)	2017 1, 2016
Management	2018
Mechanical	2018, 2015
Mechatronics	2015
Nanotechnology	2018
Software	2018, 2016

Total Votes Available B-soc: 37

Total Votes Present B-soc: 22

Total Votes Available A-soc: 33

Total Votes Present A-soc: 20

1 Welcome/Call to Order

Time: 11:04 am

Quorum established at 42/70 voting members present.

2 Ratification of the Chair

MOTION: Ratify Clarisse Schneider as Chair

A-soc

Mover: VP Finance A
Seconders: MGMT 2018
Vote: Unanimous Yes
Motion passed

B-soc

Mover: VP Finance B
Seconders: Mech 2016
Vote: Unanimous Yes
Motion passed

3 Approval of Minutes

MOTION: APPROVAL OF SPRING 2013 JOINT COUNCIL MEETING MINUTES

Comments

- They're wrong, many of the failed motions don't say the vote
Response: It's too late to change now.

A-soc

Mover: President A
Second: Chem 2017
Vote: 17 for, 0 against, 4 abstain
Motion passed

B-soc

Mover: SE 2015
Second: ECE 2018 1
Vote: 16 for, 1 against, 4 abstain
Motion passed

4 Approval of Engenda

MOTION: APPROVAL OF SPRING 2014 JOINT COUNCIL MEETING AGENDA

Comments

MOTION: Add Call for Scrutineers to Agenda

Possibly to be an election for Board of Directors. Scrutineers will count the ballots for the election.

A-soc

Mover: VP Finance A
Second: SE 2018
Vote: Unanimous Yes
Motion passed

B-soc

Mover: SE 2015
Second: Mech 2018
Vote: Unanimous Yes
Motion passed

A-soc

Mover: Mech 2018
Second: Chem 2017
Vote: Unanimous Yes
Motion passed

B-soc

Mover: SE 2017
Second: ECE 2015
Vote: Unanimous Yes
Motion passed

5 Guest Speaker

5.1 Dean Pearl Sullivan

- Thanks to everyone who is here
- Space audit was done in 2003 when Adel Sedra became dean, we had 80% growth with only 20% space growth
- Built E5, E6, now we have had significant growth and still need more space on campus
- Large number of new students entering next year
- So many people apply that we cannot take, since we have so many applicants, we don't have space and there aren't enough co-op jobs
- We have 27% women accepted for next year, highest in the history of the faculty (Don't use a quota to select women, all based on merit)
- This year we had to turn away many high school students with above 90% average.
- We would like to get rounded students, must be more than just studying, this does put a lot of stress on students
- A very high percentage of students have co-op jobs here, and most have jobs after graduation, a very high demand, high stress degree, because of co-op, no other universities provide such good experience during university.
- Fundraising for donations by Dean's office for entrepreneurs and start up students.
- Future E7
 - E7 is going to be an extensions of E5 with a large atrium between. \$85 million. Will have more student space, teaching space, peer learning space, and the 7th floor will have all of engineering administration in one place.
 - Dedicated classrooms for ECE and Mechatronics to be built in E7, ECE to have 4 or 5, MME to have 2.
 - "Garages" where students can work to design and build projects
 - Focus on student design and entrepreneurship
 - CnD, place for eating, place for studying, Flex centre.
 - Atrium between E5 and 7 will house designs, etc
 - Space to pitch ideas

- Ideas clinic is a space to foster creative thinking for engineers, focus on more than just passing exams.
- Sand and water terrains to be set up in design test area
- Q: Are there any plans for software space as well?
A: Nothing has been discussed or decided about that completely yet.
- Q: Will the new atrium replace where we do our 4th year design projects now?
A: Yes, there will be plenty of outlets and space so we no longer have to use DC, will be a major space for all engineering events.
- Q: Where will next year's biomed students have their headquarters set up?
A: The same space as system's design, with additional space in E7.

6 New Business

6.1 E7 Referendum

MOTION: Call a Referendum (See Appendix A)

Mover Comments

- We have done this before, eg, health services building we now pay a fee for.
- Students will be able to request a refund for E7 donation

Seconder Comments

- We just heard the dean speak on this, we are just voting on holding a referendum now, NOT voting on whether or not to donate right now.

Comments

- Q: Students will be able to ask for a refund, will it be separate from the EngSoc fee?
A: Yes, similar to WEEF now.
- Q: What's the logic of a referendum during 2 different terms?
A: It's required because of our structure, because we have two societies, needs to pass on A and B?
- Q: Any concern with bias based on it passing on one Soc then going to the other and passing by default?
A: Yes, but there's no way to really mitigate this. If it fails on the first society, it will not

pass to the second society. There's also concern with first and first years changing streams voting twice.

- Q: Unless I missed something, it doesn't say anything about an end date, is that a concern?
Direct point: Agreed, it should say something about "Until the final payment is made"
- Q: the 25 dollars should say per student per term
A: Yes, added to housekeeping amendment. "...to be collected starting once the building is complete, and continuing until the one million dollar contribution has been fully paid, with any surplus already collected ..."
- Q: Isn't this sentence too long and awkward?
A: Yes, but that is how referendum questions usually work.
- Point: It's worth noting that this wording might force students to start paying before students are allowed to use E7 when it is just for
- Q: What is the logic with it being separate from exec election?
A: Students might have very different opinions of which elections are important, and that could affect voting. A soc also does not have an exec election upcoming, so it is important to keep the votes between societies the same.
- Q: What about the fact that students will have to vote 3 times per term?

MOTION: Housekeeping amendment on original motion

A-soc

Mover: NE 2018
Second: Civ 2018
Vote: Unanimous Yes
Motion passed

B-soc

Mover: Mech 2016
Second: ECE 2015
Vote: Unanimous Yes
Motion passed

- Q: We will be able to name some study space, is this a reasonable amount of space for the donation?
A: This is an in-good-faith donation and naming, we're not really buying the study space.

- Direct point: Usually, naming rights are for a 50 percent the cost of the room, which we have.
- Voters will get fatigued because of all of the elections.

MOTION: Combine with Exec Elections for B-Soc

Mover Comments

- Voters will get fatigued, too many elections

Comments

- Students will get overloaded with too much on the voting.
Direct Response: Students aren't that dumb.
- GRT affected students currently here, this ref does not, so there won't be the same high voter turn out, not a valid comparison.
- The major point is that we don't want the election to be different between A soc and B soc elections

MOTION: Call to Question

A-soc

Mover: ECE2015
Second: ECE 2017
Vote: Unanimous yes
Motion passed

B-soc

Mover: SE 2018
Second: Chem 2017
Vote: Unanimous yes
Motion passed

A-soc

Mover: Mech 2016
Seconders: MGMT 2018
Vote: 4:0:14
Motion failed

B-soc

Mover: Mech 2015
Seconders: Mech 2018
Vote: none
Motion failed

- Voting on motion as amended

A-soc

Mover: See Appendix
Seconders: Mech 2016
Vote: 17 for, 0 against, 2 abstain
Motion passed

B-soc

Mover: See Appendix
Seconders: SE 2017
Vote: Unanimous Yes
Motion passed

6.2 CRO Elections A-Soc

MOTION: See Appendix B **Mover Comments**

- The CRO will be running the voting system for the referendum, driving the show, collabing with dean, etc.

Comments

- Point: Would recommend tabling until council meeting.
DR: Very valid point

MOTION: Table motion until A-Soc Fall 2014 Meeting #1 **A-soc**

Mover: Civ 2016
Second: Civ 2018
Vote: Unanimous Yes
Motion passed

- Q: Can we edit the motion first and then table it?

WITHDRAWN:Table motion until A-Soc Fall 2014 Meeting #1

MOTION: Fix typographical errors in the motion **A-soc**

Mover: NE 2018
Second: Chem 2017
Vote: Unanimous Yes
Motion passed

B-soc

Mover: MGMT 2016
Second: SE 2017
Vote: Unanimous Yes
Motion passed

MOTION: Table motion until A-Soc Fall 2014 Meeting #1 **A-soc**

Mover: Civ 2016
Second: Civ 2018
Vote: Unanimous Yes
Motion passed

B-soc

Mover: SE 2017
Seconded: ECE 2017
Vote: Unanimous Yes
Motion passed

Vote tabled until Fall 2014.

6.3 CRO Elections B-Soc

MOTION: See Appendix B
Comments

MOTION: Table motion until B-Soc Spring 2014 Meeting #4
A-soc

Mover: Civ 2016
Seconded: VP Finance A
Vote: Unanimous Yes
Motion passed

B-soc

Mover: SE 2017
Seconded: ECE 2018
Vote: Unanimous Yes
Motion passed

Motion to table until Meeting #4

6.4 Call for Scrutineers

- Q: By class or by member?
A: Just 2 people.
- Q: When is election?
A: After lunch
- Shale, Sarbajoy

Recess

MOTION: Take a 15 minute Recess for food

A-soc

Mover: President A
Second: NE 2018
Vote: Unanimous yes
Motion passed

B-soc

Mover: VP Finance B
Second: ECE 2015
Vote: 16 for, 1 against, 4 abstain
Motion passed

Restart the meeting

- Restarting meeting: 18 a soc votes, 25 b soc votes, quorum

6.5 New Governing Documents Presentation

David Birnbaum, Allyson Francis, Leila Meema-Coleman

- Every student pays a fee and every student should be able to have a vote.
- New documents will be presented, and amended as they are read, no waiting till the end until amendment
- Chapter 1
 - General introduction the same as previously
 - Q: Can we change to hereinafter instead of hereafter?
A: Yes.
 - Change end of Fiscal year to 30 August rather than 31 Dec
 - Interpretation: Defining terms.
 - Change "removal of his position" to "their", removal of gendered language
 - Definition of terms similar to definition last year

- Q: Could you define what exactly a and b soc are?
A: There's an a soc and a b soc, membership defines which one you are on
- Objectives are unchanged.
- Membership and fees
 - Slightly modified
 - Fees: Change: The board of directors is now responsible for making sure their agenda includes fee discussions
- General Meetings:
 - Joint general meeting to replace Joint council meeting, so anyone who is there can vote.
 - There will be additional general meetings where anyone can vote,
 - Q: What is purpose of term general meetings?
A: Mostly for updates, nothing necessarily HAS to be done, they just must be run.
 - Additional general meetings may be called during the term. 50 a soc and 50 b soc members must approve wanting the general meeting, or just one society if it is a singly societ meeting.
 - Q: Do they have to be on term when they sign it or when it is submitted?
A: They must be on term when they sign it. Special meetings must specify purposes.
 - Q: I can't find anywhere that defines petition?
A: That's valid, but it is currently just as vague in the current documents, this could be done in the future.
 - Concern is that if someone submits a petition, we have to define petition after.
 - DP: Or we could leave open to interpretation
 - DP: I would say leaving to interpretation is a bad idea.
 - Since the petition requires 50 members to sign, it is implied that the members must be validatable in order for the petition to be valid.
 - Joint General meeting has specific items that must be covered in the agenda.
 - There will be 30 and 10 day notices for the general meetings.
 - Comment: Unclear whether notice shall be given electronically
 - Edited to be more clear on notice.

- Q: What if notice is not given by the exec when they get a petition?
A: These documents obligate the exec to publish notice or the meeting will be void. If they were not obligated to do this, there is more of a concern that they could not give notice of a meeting and use it to pass their own motions without a proper vote.
- Q: What if someone refunds their engsoc fee, how will we tell?
A: We will have to have a sign in before voting to ensure people are supposed to be voting. It will take longer and be more onerous, but it is necessary.
- Point: There is nothing defining the procedure for proxying. temporarily solution is to add that the reasonable, approved, method of proxy shall be defined in the motion of the meeting.
- Change so quorum definition includes proxies.
- Chapter 4:
 - There will be 2 groups of exec officers, one per society, unchanged from past documents, the section has just been moved from Bylaw 5.
 - President added: responsible for society security.
 - The rest remains unchanged from bylaw 5.
- Board of directors.
 - Q: How could this work for 4th years?
A: They can still run, they just vacate their seat upon graduation.
 - Q: Is there any reason for choosing the date of september 1st?
A: It was what we thought was the best date overall for people to be able to run.
 - Q: What about nanos who change streams?
A: That would be fine, they would just have to be elected by the term they are running for.
 - Q: It says A soc will be elected by a soc, etc, why are we doing this at our joint meeting rather than individual?
A: Because we don't want the staggering that happens with exec, we want them all elected at the same time.
 - Q: What about members skyping in?
A: Attendance doesn't specify in person, electronic attendance is allowed.
 - Q: How will a board approve things like proxy methods? A: They may need to call a special meeting, or just approve with their next meeting if it fits.

- Q: Shouldn't notice go out to all members of the society in case they want to submit a motion for the next meeting? That way they will have a chance to submit motions.
A: Valid point, though not standard practice, and a member is able to submit a motion at any point in time that will be considered at the next meeting.
- Q: For section H, do we define how it will be published?
A: Not defined, so it is open to interpretation, could be published electronically.
- Q: Should it be mentioned that there could be a private meeting without published minutes?
A: That would just follow Robert's rules and the discussion would go into camera.
- Q: Who can be the chair of the board?
A: Anyone, the members must elect.
- Q: Does it mention what happens if a member fails a term?
A: They are not required to vacate their seat as long as they don't fail out.
- Privileges unchanged from bylaw 4.
- Changing Section E to include proxies.
- Chair can overturn motions of same spirit as ones that were rejected in the past, though members can overthrow this decision.
- Voting and elections procedure
 - By law 4: Voting and referendum
 - Rules of elections from various bylaws.
 - Q: Should it be changed so it should be explicitly done by scrutineers or a CRO specified, vs not specified and decided by speaker?
Straw poll indicates speaker should run.
 - Clause 6 added under nominations, no member can be nominated for more than one exec position. Change to: "... , in the same election." so the same person cannot run for 2 VP positions.
 - Addition to add in board of directors.
 - Q: Why not just say board of directors and exec currently presiding?
A: it is a more complete list. New section for election of CRO members at Joint General Meeting.
 - Q: Do we want to prohibit VPs from running for board? //A: I wouldn't want to limit them if they want to run, but it's unlikely people would vote for only VPs.

- Q: Does it say anything about publishing the results of the election?
A: It does not, but they would likely be in the meeting minutes, or decisions to publish would be made otherwise.
- Bylaw 3:
 - We are now listed as a non-profit organization as defined by Ontario.
 - Q: Why 3, shouldn't it be variable?
A: This was a direct recommendation from the audit.
 - Comment: Currently in a process of closing some accounts, we should remove the list of the accounts and just list as "all other accounts".
- Bylaw 4:
 - Bylaw 4 is unchanged, except the name was formerly bylaw 8.
 - Change: Typo that called it "Bylaw 5".
 - Change: One part said "Section D.3.a", this is now changed to section B.1.
- Policy manual:
 - Q: Do we have the hierarchy anywhere that the policy applies unless it conflicts with a bylaw, in which case the bylaw takes precedence.
A: No, it should be put in Bylaw 4, not this.
 - Section O-5, class rep responsibilities has been added. Example of use: Class reps might be responsible to make a class mailing list or show up in costume, for one society. The decision would be voted on again at the beginning of every term.

6.6 New Governing Documents Vote

MOTION: See Appendix C, Adopt new Governing Documents Comments

MOTION: Enter Committee of the Whole

A-soc

Mover: Chem 17
Second: Chem 18
Vote: Unanimous Yes
Motion passed

B-soc

Mover: ECE 2017
Second: NE 2016
Vote: Unanimous Yes
Motion passed

- Q: Why are we doing the board of directors? I do not think it is necessary to do in order to be transparent, seems like just another layer of bureaucracy, and the joint general meeting doesn't seem to have a huge change from joint council.
- DP: We are one of the only school's that doesn't have general meetings, and if engsoc were to incorporate, we would be legally required to do so.
- The board of directors would be responsible for overseeing money that is not currently overseen by students, and this could prevent the exec from doing something without the permission of the rest of the students.
Response: I see your point, but it still seems unnecessary.
- DP: are you disagreeing with board of directors, general meeting or both?
A: Both.
- Q: Do other engineering societies have this?
A: Yes, and engsoc has the largest council by far.
- For reference, mathsoc has 15 on the board of directors as well as execs and it is smaller than this.
- Point of clarification: I don't understand what the BoD would be handling that regular council can't handle.
A: Some small things like updating list of directors and audit activities that might waste time, or things that can't be brought to council.
- This extra group would be important for looking over finances that students do not currently hear.

- Q: Why is there such a divide between A and B soc?
A: There was significant friction between past executive teams, which caused some problems.
- Q: Would BoD get placard vote at council?
A: No, their motions will come through the president.

MOTION: Leave Committee of the Whole

A-soc

Mover: Mech 2018
Second: NE 2018
Vote: Unanimous Yes
Motion passed

B-soc

Mover: SE 2015
Second: SE 2017
Vote: Unanimous Yes
Motion passed

A-soc

Mover: President A
Second: MGMT 2018
Vote: Unanimous Yes
Motion passed

B-soc

Mover: President B
Second: Chem 2016
Vote: 23 for, 0 against, 1 abstain
Motion passed

6.7 Board of Directors Election A-soc

MOTION: See Appendix D, Elect Board of Directors Members

MOTION: Defer Election until Fall 2014 Term

BIRT: BoD authority delegated until first A soc council meeting

BIFRT: the seats will remain vacant

BIFRT: the BoD cannot meet until the vacant A-soc seats have been filled

A-soc

Mover: Civ 2016
Second: Mech 2018
Vote: Unanimous Yes

Motion passed

B-soc

Mover: SE 2017
Second: Chem 2015
Vote: 21 for, 0 against, 1 abstain

Motion passed

Election deferred until Fall 2014.

6.8 Board of Directors Election B-soc

MOTION: See Appendix D, Elect Board of Directors Members

MOTION: Table Election until B-soc spring 2014 Meeting #5

A-soc

Mover: President A
Second: NE 2018
Vote: Unanimous Yes

Motion passed

B-soc

Mover: President B
Second: VP External B
Vote: Unanimous yes

Motion passed

Election deferred until meeting #5.

6.9 Fee increase

MOTION: See Appendix E, Increase EngSoc Fee **Mover Comments**

- Typically we do this every week at joint council, this is to account for inflation so that we keep the same buying power.
- Q: When will this be in effect?
A: Within the next 2 years

A-soc

Mover: President A
Second: Chem 2017
Vote: 20 for, 1 against, 0 abstain
Motion passed

B-soc

Mover: President B
Second: VP Education B
Vote: Unanimous yes
Motion passed

6.10 Teaching Award Policy

MOTION: See Appendix F, Adopt Teaching Award Policy

Comments

- We should clarify that when we say professor we mean nominee, or just

MOTION: Change to just say "Instructors"

A-soc

Mover: Mech 2018
Second: SE 2018
Vote: Unanimous Yes

Motion passed

B-soc

Mover: VP Internal B
Second: VP Finance B
Vote: 20 for, 0 against, 2 abstain

Motion passed

- Just to clarify, this will only include engineering professors, not math or physics professors, they must work under the faculty of engineering.
- Q: What is the time frame for selecting the award.
A: Applications will remain open until the end of each academic term,
- Q: It doesn't specify when the iwarrior article must be published?
A: Shouldn't be specified, just published
- Q: Do we know if science and math have similar types of awards to recognize other profs
A: No, but that is out of our scope for now.

A-soc

Mover: President A
Second: VP Finance A
Vote: Unanimous Yes

Motion passed

B-soc

Mover: President B
Second: SE 2015
Vote: 23 for, 0 against, 3 abstain

Motion passed

6.11 Mission and Vision

MOTION: See Appendix G, Accept Mission and Vision Mover Comments

- All exec teams are finally happy with the mission and visions document.

Comments

MOTION: Add an Oxford Comma A-soc

Mover: SE 2018
Second: Chem 2018
Vote: 14 for, 6 opposed, 0 abstain
Motion passed

B-soc

Mover: SE 2015
Second: Env/Geo 2018
Vote: 11 for, 3 against, 5 abstain
Motion passed

- Q: Shouldn't it say members, not students
A: No, it includes students who received a refund

A-soc

Mover: President A
Second: Mech 2016
Vote: Unanimous Yes
Motion passed

B-soc

Mover: President B
Second: VP Internal B
Vote: 15 for, 0 against, 4 abstain
Motion passed

6.12 Executive Review Committee A-soc

MOTION: Elect ERC Members (See Appendix H)

Mover Comments

- The roles of exec members hasn't been defined and this committee should help define what the directors roles should be.

Comments

MOTION: Change "than" to "then", change "Society B" to "Society A"

A-soc

Mover: Mech 2018
Second: VP Education A
Vote: Unanimous yes
Motion passed

B-soc

Mover: SE 2015
Second: SE 2017
Vote: Unanimous yes
Motion passed

MOTION: Table Election until Fall 2014

A-soc

Mover: President A
Second: VP Internal A
Vote: 21 for, 0 against, 1 abstain
Motion passed

B-soc

Mover: SE 2015
Second: ECE 2015
Vote: 19 for, 1 against, 2 abstain
Motion passed

- Q: Shouldn't it say members, not students
A: No, it includes students who received a refund

Election deferred until Fall 2014.

6.13 Executive Review Committee B-soc

MOTION: Elect ERC Members (See Appendix H)

Mover Comments

- The roles of exec members hasn't been defined and this committee should help define what the directors roles should be.

Comments

MOTION: Amend to Change term of Motion

A-soc

Mover: President A
Second: NE 2018
Vote: 21 for, 0 against, 1 abstain
Motion passed

B-soc

Mover: ECE 2016
Second: SE 2017
Vote: VP Education B
Motion passed

MOTION: Table Election until B-Soc Spring 2014 Meeting #5

A-soc

Mover: VP External A
Second: VP Internal A
Vote: 20 for, 0 against, Chem 2015 and Mech 2015 abstain
Motion passed

B-soc

Mover: SE 2015
Second: Mech 2017
Vote: 17 for, 1 against, 4 abstain
Motion passed

Election deferred until meeting #5.

6.14 VP Communications

MOTION: Table VP Communications Motion Indefinitely (See Appendix I)

A-soc

Mover: President A
Second: VP Internal A
Vote: 16 for, 4 against, 1 abstain
Motion passed

B-soc

Mover: VP Internal B
Second: Chem 2015
Vote: 18 for, 2 opposed, 1 abstain
Motion passed

7 Executive Report

7.1 President - Allyson Francis (president.b@engsoc.uwaterloo.ca) And Leila Meema-Coleman (president.a@engsoc.uwaterloo.ca)

- A Soc/B soc communication agreement
- Creating wording around diversity and inclusivity, want to add something to give authority of what to do in an event that a member is poorly representing EngSoc
- New website to be up soon
- Establishing BoD and GM duties and processes.
- Branding
- Document keeping
- Exec Review Committee
- Improving student engagement, eg, freezie friday, meeting and discussion with president, get new people to interact with us.
- Q: Communication agreement, doesn't that fall under the board? Isn't that why we created it?
A: Yes, this is in addition, because both execs should have the chance to agree on decisions.

7.2 VP Education - Permeg Kenth (vpeducation.b@engsoc.uwaterloo.ca) and Joshua Kalpin (vpeducation.b@engsoc.uwaterloo.ca)

- Waterloo works has been running well and updating students.
- Academic rep training.

7.3 VP Finance - Melissa Ferguson (vpfinance.b@engsoc.uwaterloo.ca) and Kevin McNamara (vpfinance.a@engsoc.uwaterloo.ca)

- Facebook page to raise awareness on ECIF
- Design contests for novelties merch
- Q: What is the prize?
A: \$20 CnD gift card.

- Tool bauble heads
- Student deals, looking to add more places and improve to find places that won't close.
- Q: Are you going to look into credit cards at the CnD?
A: No, because it is much more expensive, and we don't make money.

7.4 VP Internal - Mathieu Tremblay (vpinternal.b@engsoc.uwaterloo.ca) and Puneet Natt (vpinternal.a@engsoc.uwaterloo.ca)

- Working with EWB
- Events with MathSoc!
- AutoCad Workshop, more things
- First year conference in september
- TalEng at the Bomber.
- Pride is in a week!
- Looking to expand mental health portfolio.

7.5 VP External - Sarah-Rose Lancaster (vpexternal.b@engsoc.uwaterloo.ca) and Heather Smith (vpexternal.a@engsoc.uwaterloo.ca)

- Chairities! There will be an email welcoming suggestions.
- A-soc! WEC needs you for diwectorships.
- National mining competition in 2014 in saskatoon, WEC winner will be going.
- Promoting community engagement and presence in waterloo.

8 Affiliate Reports

8.1 WEEF - David Birnbaum (weef@uwaterloo.ca)

- WEEF Design contest for the sign

8.2 Senate - Allyson Francis (allyson.francis@uwaterloo.ca)

- Fall reading week group to look into consequences of having a fall reading week.

8.3 Iron Warrior - XX (theironwarrior@gmail.com)

8.4 Feds Councillors - Chanakya Ramdev (xx@uwaterloo.ca)

8.5 EngFoc - David, Santiago, Annamaria, Jacob (engfoc2014@gmail.com)

- Fees should have been paid yesterday

8.6 GradComm - xx (xx@uwaterloo.ca)

- Gradcomm event on wednesday

9 Announcements

9.1 Canada Day

- Need volunteers!

9.2 Pride

- Next Weekend!
- Tye Dye t shirt workshop after Wednesday's engsoc meeting
- Tickets are \$15 and include the bus trip and t-shirt and patch

10 Varia

10.1 How many days, 4th years?

230 days til IRS!

11 Adjournment of Meeting

Time: 3:00 pm

MOTION: Adjourn Spring 2014 Joint Council Meeting

A-soc

Mover: Tron 2015
Second: VP Internal A
Vote: Unanimous Yes
Motion passed

B-soc

Mover: SE 2015
Second: SE 2017
Vote: Unanimous Yes
Motion passed

Appendix A

Motion to Call a Referendum

Title	What do you think?
Mover	President B
Second	President A
Spirit	To call for a joint referendum on making student contributions to the new Engineering 7 (E7) building
WHEREAS:	The faculty is working on building plans for a new engineering building E7
AND WHEREAS:	This building is planned to feature several new undergraduate student spaces including a new coffee and snacks shop, a social seating area, a quiet study area, a student-run electronics shop, expanded machine shop, central atrium for event use with a pitch area, as well as an innovation centre or “Ideas Clinic”
AND WHEREAS:	The Faculty of Engineering has asked for a student donation of one million dollars to show support for the building of E7, in which the Engineering Society will receive naming rights to the quiet study area
BIRT:	The Waterloo Engineering Society call a joint referendum to be performed in the Fall 2014 and Winter 2015 terms, in accordance with the Referenda bylaws and policies set fourth in the Society documents
BIFRT:	The referendum shall read “Are you in favour of a one million dollar student donation to the building of E7 paid through an optional fee of \$25 per term to be collected once the building is complete, with any surplus acquired after the final payment has been collected going towards furnishing the undergraduate student spaces in the building?”
BIFRT:	For the Fall 2104 term the referendum dates will be as follows: <ul style="list-style-type: none">• The CRO shall be elected at Joint Council 2014• Nomination period for the yes and no committees shall begin October 2nd and end October 7th• The CRO will hold a meeting of all committee members on October 9th

	<ul style="list-style-type: none"> • Campaigning shall begin on October 27th and end on November 4th • Voting will start on November 5th remain open until November 8th
BIFRT:	<p>For the Winter 2015 term the referendum dates will be as follows:</p> <ul style="list-style-type: none"> • The CRO shall be elected at Joint Council 2014 • Nomination period for committees shall begin January 30th and end February 4th • The CRO will hold a meeting of all committee members on February 6th • Campaigning shall begin on March 2nd and end on March 10th • Voting will start on March 11th and remain open until March 14th
BIFRT	The CRO will organize at least one town hall during the campaigning period during the Fall and Winter terms

Appendix B

Motion to Elect the A-Society CRO

Title	Hopefully the Referendum Motion Passed - Part 1
Mover	President A
Second	President B
Spirit	To elect a CRO to run the A-Society E7 Referendum
WHEREAS:	A motion passed at Joint Council 2014 to hold a Joint Referendum to vote on the student donation to the building of E7
AND WHEREAS:	The Joint Referendum will require a CRO to run the referendum on A-Society in the Fall 2104 term in accordance with the Society's governing documents
BIRT:	The following member be ratified as the CRO for the A-Society referendum 1. _____

Motion to Elect the B-Society CRO

Title	Hopefully the Referendum Motion Passed - Part 2
Mover	President B
Second	President A
Spirit	To elect a CRO to run the B-Society E7 Referendum
WHEREAS:	A motion passed at Joint Council 2014 to hold a Joint Referendum to vote on the student donation to the building of E7
AND WHEREAS:	The Joint Referendum will require a CRO to run the referendum on B-Society in the Winter 2015 term in accordance with the Society's governing documents
BIRT:	The following member be ratified as the CRO for the B-Society referendum 1. _____

Appendix C

Motion to Adopt New Governing Documents

Title	By-laws be bitchin'
Mover	President A
Second	President B
Spirit	To improve the governing documents and increase the transparency and accountability of the Society
WHEREAS	The governance review committee is proposing these document changes as per their mandate
AND WHEREAS	Consultations were completed with both A and B Society members, council, and executive
AND WHEREAS	The committee believes the proposed changes are reflective of these consultations, and are in the Society's best interest
BIRT:	The University of Waterloo Engineering Society By-Laws be replaced by the following documents as distributed: <ol style="list-style-type: none">1. By-Law I: The Constitution2. By-Law II: Elections and Referenda3. By-Law III: Finances4. By-Law IV: The Policy Manual
BIRT:	The University of Waterloo Engineering Society Policy Manual be replaced with The Policy Manual as distributed
BIRT:	The current Waterloo Engineering Society Constitution be retired, as it is incorporated in By-Law I: The Constitution
BIRT:	The requirement for a Joint General Meeting will not take effect until September 1 2014
BIRT:	Joint Council 2014 will have the same power and authority as a Joint General Meeting as outlined in the proposed documents

Appendix D

Motion to Elect A-Society Board Members

Title	Not bored of board on A-Society
Mover	President A
Seconder	President B
Spirit	To elect A-Society students at-large to the newly formed Engineering Society Board of Directors
WHEREAS:	The Engineering Society Board of Directors was just created
AND WHEREAS:	The at-large Board seats for A-Society need to be filled for the 2014-2015 term
BIRT:	<p>The following members be ratified as the A-Society Board of Directors Members:</p> <p>1. _____ 2. _____ 3. _____ 4. _____</p>

Motion to Elect B-Society Board Members

Title	Not bored of board on B-Society
Mover	President B
Seconder	President A
Spirit	To elect B-Society students at-large to the newly formed Engineering Society Board of Directors
WHEREAS:	The Engineering Society Board of Directors was just created
AND WHEREAS:	The at-large Board seats for B-Society need to be filled for the 2014-2015 term
BIRT:	<p>The following members be ratified as the B-Society Board of Directors Members:</p> <p>1. _____ 2. _____ 3. _____ 4. _____</p>

Appendix E

Motion to Increase the EngSoc Fee

Title	Engineering Society Fee Increase
Mover	VP Finance A
Seconder	VP Finance B
Spirit	To increase the Engineering Society's fee as per inflation
WHEREAS:	The Consumer Price Index has increased by 1.5%
AND WHEREAS:	The Engineering Society should increase its fee to account for inflation
BIRT:	The Engineering Society Fee be increased by 23 cents from \$15.22 to \$15.45
BIFRT:	The executive provide all required items to the University of Waterloo Board of Governors to begin the process increasing the fee.

Appendix F

Motion to Adopt Teaching Award Policy

Title	MOAR AWARDS
Mover	President B
Second	President A
Spirit	To recognize excellence in teaching through the Engineering Society
WHEREAS:	Excellent teaching is promoted and reinforced through teaching awards
AND WHEREAS:	There are excellent professors, lecturers, and lab instructors that exist within Waterloo Engineering whom ought to be recognized
AND WHEREAS:	The number of professors from Waterloo Engineering who are nominated for external or higher level teaching awards is low
AND WHEREAS:	The Engineering Associate Dean of Teaching is in full support of the Engineering Society recognizing excellence in teaching through the award outlined in the proposed policy amendment
BIRT:	<p>The Policy Manual be amended to include the following section:</p> <p>O-6 Engineering Society Teaching Excellence Award Policy</p> <hr/> <p>A. Purpose</p> <ol style="list-style-type: none"> 1. The purpose of the Engineering Society Teaching Excellence Award (the Award) is to promote and reward teaching excellence displayed by University of Waterloo Engineering Faculty or Staff. 2. Each term, the Engineering Society will recognize professors, lecturers or laboratory instructors that have shown outstanding contributions towards undergraduate learning. The professors winning the Award have exemplified one or more of the following criteria; <ol style="list-style-type: none"> a. Employing non-conventional teaching techniques b. Allowed opportunities for experiential learning c. Showing a commitment and dedication towards

ensuring academic success for our students

B. Eligibility

1. Any professor, lecturer or laboratory instructor in the Faculty of Engineering, including the School of Architecture, shall be eligible for this award
 - a. The only exceptions to B.1 are those professors, lecturers and laboratory instructors that have won the award in the previous three (3) years.

C. The recipient of the award shall be decided by the Engineering Society Teaching Excellence Award Selection Committee (the Committee)

1. The Committee is composed of five members, each receiving exactly one(1) vote:
 - a. The on-term Vice President, Education, who will act as Chair.
 - b. The off-term Vice President, Education
 - c. The Engineering Associate Dean of Teaching, or a designate
 - d. Two At-Large Student Members of the on-term Society (as outlined in Section C.2)
2. Choosing The At-Large Student Members
 - a. They shall be chosen by their Society at the first Council meeting of each term
 - b. They shall be appointed by their Council, and serve until the end of the academic term in which they are elected.
 - c. In the event of a vacancy, a new At Large Student Member shall be appointed at the following meeting of Council
3. The responsibilities of the At Large Student Members, with assistance from the on-term Vice President, Education, are as follows:
 - a. Ensure all operations of the Committee and Awards occur in accordance with this Policy.

- b. Soliciting for and receiving all nominations. All efforts should be made each term to receive a minimum of 5 nominations, from a variety of disciplines.
 - i) In the event that 5 nominations are not received, the At Large Student Members are to bring forward additional candidates based on their consultations with students, the Associate Dean of Teaching and Department Chairs
- c. Upon selection of a winner, working with the Associate Dean of Teaching in the following manners;
 - i) Coordinating and obtaining support letters from students to be included in nomination packages for other applicable teaching awards
 - ii) Collaborating with the Associate Dean Teaching Office, as well as any applicable Department Chair offices, with regards to teaching award nominations
 - iii) Promoting the development of nomination packages for the winners of this Award, and up to two (2) other nominees.
- d. Working with the Iron Warrior to publish an article recognizing the winner.
- e. Ensuring the Award plaque is updated with the winner's name.

- 4. The responsibilities of the Committee are as follows:
 - a. The Committee shall meet once per academic term to review applications to the Award
 - b. Upon reviewing the applications to the Award, the Committee shall determine the recipient with a four fifths (4/5) vote.

D. Award Process

- a. During the first week of each academic term, an email shall be sent to all on-term undergraduate engineering students informing them that nominations for the Award are being accepted.
- b. Applications shall remain open until the end of the

second month of each academic term

- c. Applications shall be sent to the Committee during this period for their review
- d. Nominations may originate from any undergraduate engineering student
- e. The recipient of the Award shall be announced at a Society meeting during the term it is awarded.

E. Nomination Requirements

1. The Award Nominations must contain, but are not limited to containing, the following;
 - a. The nominating students name
 - b. The nominating students program and term of study
 - c. Name of the Faculty being nominated
 - d. Course(s) that the student took with the professor
 - e. A detailed description of how the professor has displayed one or more of the criteria outlined in Section A
 - f. A detailed description of how the professor went above and beyond to ensure the students had a high quality learning experience

Appendix G

Motion to Adopt Mission and Vision - Old docs

Title	What are we doing?!?
Mover	President A
Second	President B
Spirit	To adopt a mission and vision for the Engineering Society
WHEREAS:	The Society should have a clear and approved statement of our purpose as an organization
AND WHEREAS:	This purpose should be voted on by members and reflected in the Society documents
BIRT:	<p>The following sections be added to the Constitution, in Article II: Objectives</p> <p>2. The mission of the Society shall be “The University of Waterloo Engineering Society exists to promote a positive undergraduate experience among its members through representation of student opinion as well as support of academic, professional and social needs. The society will strive to provide means for its members to develop and succeed as undergraduate students, and in their future endeavours. “</p> <p>3. The vision of the Society shall be “The University of Waterloo Engineering Society will work to better facilitate representation of its students on all relevant matters. The Society will strive to grow and improve its academic, professional and social events and services to cater to the expanding diversity of its members.”</p>

cont. Motion to Adopt Mission and Vision - New Docs

Title	What are we doing?!?
Mover	President A
Second	President B
Spirit	To adopt a mission and vision for the Engineering Society
WHEREAS:	The Society should have a clear and approved statement of our purpose as an organization
AND WHEREAS:	This purpose should be voted on by members and reflected in the Society documents
BIRT:	<p>The following sections be added to Chapter I: Section C of Bylaw 1:</p> <p>2. The mission of the Society shall be “The University of Waterloo Engineering Society exists to promote a positive undergraduate experience among its members through representation of student opinion as well as support of academic, professional and social needs. The society will strive to provide means for its members to develop and succeed as undergraduate students, and in their future endeavours. “</p> <p>3. The vision of the Society shall be “The University of Waterloo Engineering Society will work to better facilitate representation of its students on all relevant matters. The Society will strive to grow and improve its academic, professional and social events and services to cater to the expanding diversity of its members.”</p>

Appendix H

Motion to Elect A-Society ERC Members

Title	Let's chat A-Society
Mover	President B
Seconder	President A
Spirit	To evaluate the current Engineering Society Executive governance structure and responsibilities
WHEREAS:	The executive roles and responsibilities have remained relatively unchanged for the past few years
AND WHEREAS:	The services the Societies offers have greatly expanded since the last restructure which has included more responsibilities being placed on the Executive
AND WHEREAS:	The commissioner positions were added two years ago without a restructure of the Executive
AND WHEREAS:	It is best practice to have a committee of students investigate this then leaving the task solely to the Executive
BIRT:	An Executive Review Committee be formed to investigate the current structure of the Engineering Society Executive Positions
BIFRT:	The committee consist of the two Engineering Society Presidents, two students at large from Society A and two students at large from Society B to be elected at Joint Council 2014
BIFRT:	The committee have a term from June 2014 to July 2015
BIFRT:	The committee members must be able to serve on the committee for its entirety
BIFRT:	The committee shall perform consultations with current and past executives, council, and general members
BIFRT:	The committee shall hold at least one open meeting in the Fall 2014 and Winter 2015 terms
BIFRT:	The committee shall provide updates to council a minimum of every other council meeting during their tenure
BIFRT:	The committee shall present its recommendations at a joint meeting of the Societies in Spring 2015

BIFRT:	The two students at large for Society B be: 1. _____ 2. _____
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Motion to Elect B-Society Board Members

Title	Let's chat B-Society
Mover	President B
Seconder	President A
Spirit	To evaluate the current Engineering Society Executive governance structure and responsibilities
WHEREAS:	The executive roles and responsibilities have remained relatively unchanged for the past few years
AND WHEREAS:	The services the Societies offers have greatly expanded since the last restructure which has included more responsibilities being placed on the Executive
AND WHEREAS:	The commissioner positions were added two years ago without a restructure of the Executive
AND WHEREAS:	It is best practice to have a committee of students investigate this then leaving the task solely to the Executive
BIRT:	An Executive Review Committee be formed to investigate the current structure of the Engineering Society Executive Positions
BIFRT:	The committee consist of the two Engineering Society Presidents, two students at large from Society A and two students at large from Society B to be elected at Joint Council 2014
BIFRT:	The committee have a term from June 2014 to July 2015
BIFRT:	The committee members must be able to serve on the committee for its entirety
BIFRT:	The committee shall perform consultations with current and past executives, council, and general members
BIFRT:	The committee shall hold at least one open meeting in the Fall 2014 and Winter 2015 terms
BIFRT:	The committee shall provide updates to council a minimum of every other council meeting during their tenure
BIFRT:	The committee shall present its recommendations at a joint meeting of the Societies in Spring 2015

BIFRT:

The two students at large for Society B be:

1. _____
2. _____

Appendix I

Motion to Establish VP Comm

Title	Let there be Six!
Mover	President A
Second	President B
Spirit	To add the VP Communications as an executive in the Bylaws
WHEREAS:	Currently, all official communications of the Society are handled by an appointed commissioner role
AND WHEREAS:	The communications portfolio is growing very quickly, with the recent addition of faculty and department mailing lists, LCD screens, and more coming
AND WHEREAS:	A higher degree of accountability is ideal for someone with access to communicate directly to all 6000 of our members
AND WHEREAS:	The joint executive believe it is in the best interest of the Society to create a new VP position to take on this large communications portfolio
BIRT:	<p>Bylaw V section B be edited to reflect the following changes</p> <hr/> <p>Executive Officers</p> <p>F. There shall be six executive officers of the Society: the President; the Vice President, Education; the Vice President, Communications; the Vice President, External; the Vice President, Finance; and the Vice President, Internal.</p> <p>G. The President shall:</p> <ol style="list-style-type: none">1. Be the official representative of the Society;2. Be the official guardian of the Society's mascot;3. Be responsible for the administration and actions of the Society. <p>H. The Vice President, Education shall:</p> <ol style="list-style-type: none">1. Be responsible for representing the academic, educational, professional development and cooperative education

	<p>interests of undergraduate engineering students;</p> <p>2. Work toward increasing the quality of education for undergraduate engineering students at the University of Waterloo.</p> <p>I. The Vice President, Communications shall:</p> <p>1. Be responsible for managing all official communications of the Society</p> <p>J. The Vice President, External shall:</p> <p>1. Be the official liaison of the Society to organizations external to the university.</p> <p>K. The Vice President, Finance Shall:</p> <p>1. Administer all finances of the Society under the direction of Council;</p> <p>2. Be responsible for keeping accurate and complete records of all financial transactions of the Society;</p> <p>3. Prepare and submit a budget for Council's approval within the first month of each academic term.</p> <p>L. The Vice President, Internal shall:</p> <p>1. Keep a copy of the Constitution, Bylaws and Policy Manual as amended and be responsible for the publication of revisions;</p> <p>2. Be responsible for the recording, filing and distributing of the minutes of all meetings of Council;</p> <p>3. Be responsible for managing events and internal affairs of the Society.</p>
BIFRT:	<p>Bylaw V Section C be amended to reflect the following changes:</p> <p>F-2 Qualifications</p> <p>A. An executive officer must be an on-term member of the Society.</p> <p>B. To be eligible to run for an executive officer position a person must either:</p> <p>1. Have been successfully promoted from their previous academic term and not be on academic probation; or</p> <p>2. Have attained at least a 65% term average in their previous academic term.</p> <p>C. To be eligible to run for an executive officer position a person</p>

	<p>must be a member who, according to their academic program scheduling, intends to be an on-term member for either:</p> <ol style="list-style-type: none"> 1. the following two on-terms of the Society; or 2. one of the following two on-terms of the Society, provided that: <ol style="list-style-type: none"> a. the student is running for the position of Vice President, Communications; Vice President, External; Vice President, Finance; or Vice President, Internal; b. the student has a running mate who also qualifies under this Bylaw, and who, according to their academic program scheduling, intends to be an on-term member for the other on-term; c. at least one of the students in the pair is scheduled to be off-term during one of the next two on-terms of the Society; and d. both the student and the running mate intend to be full-time, registered undergraduate engineering students and members of the Society for the following four consecutive terms. <p>D. To be eligible for an executive officer position a person must have attained at least the following academic term for their first term of office:</p> <ol style="list-style-type: none"> 1. President – 3A; 2. Vice President, Education and Vice President, External – 2B; 3. Vice President, Finance; Vice President, Communications; and Vice President, Internal – 2A.
BIFRT:	<p>The Society run an election for the VP Communications & Administration in conjunction with the other VP Positions this Winter 2014 term.</p>